

# Minutes, Council Meeting, 2014

December, 8+9 and December 12, 2014

Hyderabad, India

## In Attendance:

President	Chen Jun (CJ)
Secretary General	Christian Heipke (CH)
First Vice President	Orhan Altan (OA)
Second Vice President	Marguerite Madden (MM)
Congress Director	Lena Halounová (LH)
Treasurer	Jon Philip Mills (JPM)

## Minutes:

ISPRS Headquarters	Annette Radtke (AR)
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# Minutes

## 1. Opening Remarks

CJ welcomed Council and opened the meeting at 15:35pm on 8<sup>th</sup> December 2014.

## 2. Approval of Agenda

After a short review, the Agenda was approved.

## 3. Review of Previous Meetings

### 3.1. Approval of Minutes of CM, Novosibirsk, April 15 - 17, 2014

The minutes were approved.

### 3.2. Review of Council Action List

The action list was reviewed and updated.

## 4. Science Issues

### 4.1. ISPRS Vision Paper

CJ has asked Zhilin Li to help with the GI parts of chapter 3 and 4, CH has started to work on the PH&RS parts of the same chapters as well as on chapters 1 and 2. In the week prior to the CM CH met with Zhilin Li and gave him the current status. Zhilin Li has agreed to structure the GI part and to ask appropriate authors for help; CH will do the same for the PH&RS parts. Chapter 1 will also contain the new definitions of Ph, RS and GI suggested by ISAC, following slight modification by JPM.

The aim is to finalise the paper by April, 2015 and then forward it to all authors for comments. The definitions are also to be widely published in the community.

Action 14/1035: JPM to refine the definitions and send them to CH, by January 15, 2015.

Action 14/1036: CH to liaise with Zhilin Li to obtain the GI input for the vision paper, by February 28, 2015.

Action 14/1037: CH to make sure that new definitions of photogrammetry, remote sensing and GI are widely published in the community.

### 4.2. ISPRS Journal of Ph&RS Theme Issue for 2016 Congress

While all Technical Commissions will be asked to contribute to the Theme Issue as planned, Council intends to also launch an open call for review papers in order to cover as much of the ISPRS related areas of interest as possible. Both, the TC contributions and those from the open call, will have a deadline of May 15, 2015.

Action 14/1038: CH to ask for support from Derek Lichti (DL), the editor-in-chief of the ISPRS JP&RS, by December 31, 2014.

Action 14/1039: (assuming approval from DL) CH to prepare the text for the open call, collect comments from other guest editors and send to DL for publication, by January 15, 2015.

### 4.3. IJGI Theme Issue on state-of-the-art in GI for 2016 Congress

At present, MM has only received preliminary information from TCPs. Based on her proposal Cnl decided to ask the IJGI Editor-in-Chief of the journal to publish the theme issue covering

the state-of-the-art in geospatial information after the Congress, to avoid competing with the ISPRS JP&RS Theme Issue. TCPs are further encouraged to contribute, and an open call will also be made.

Action 14/1040: MM to contact Wolfgang Kainz (WK), the IJGI editor-in-chief about launching an IGJI Theme Issue on the review of state-of-the-art research in GI, to be published after the 2016 Congress, by January 31, 2015.

#### **4.4. Scientific Initiative**

Submissions were received from all TCs. Although the budget was initially set at CHF25K, it was decided to fund seven of the 11 submissions at 33K due to their high quality. (A list of applications and result of evaluation placed as an annex could be useful) and JPM is asked to inform all applicants about the results and to also provide information to the webmaster for publication on the home page. Similarly, reports from 2014 SI also to be sent to Markus English for publication on the website.

After intensive discussion, Council decided to release calls for the Scientific Initiative every two years, namely at the end of the Congress year and two years after that. As a consequence, Scientific Initiatives would start in odd years. The next call is proposed for late 2016 for projects to be funded in 2017.

Action 14/1041: JPM to inform all applicants about the results of the call for scientific initiatives 2014 and to forward the respective documents to the web master Markus English for publication on the ISPRS home page, together with reports from 2014 SI, by January 15, 2015.

### **5. Policy Matters and Society Management**

#### **5.1. Restructuring of Commissions and Meeting Structure**

CH summarised the response received to the consolidated draft, mainly from TCPs, ISAC and several others, and the results of the discussions held at the 2014 Midterm Symposia. Most responses were overall positive. Also the TCPs were in favour of the restructuring.

Council unanimously decided to put forward a proposal to the ISPRS Ordinary Members with 5 Commissions, as outlined in the consolidated draft:

- I Sensor Systems
- II Photogrammetry
- III Remote Sensing
- IV Spatial Information Science
- V Education and Outreach

The new Commission V is encouraged to participate with summer schools and similar activities in the Geospatial Weeks to be held in odd years. Optionally, a midterm symposium can also be held. On request, Council will consider sponsoring the Com. V President to attend the Geospatial Weeks and joint meetings of Council and Commission Presidents.

In addition, the proposal contains a Vice-President, to be introduced for each commission. The Vice-President will report to the Commission President. Another new item is regional meetings, preferably to be held in geographic areas, where no midterm symposium will take place.

This new structure will be voted upon by postal vote in the first half of 2015.

Action 14/1042: CH to prepare all documents for a postal vote on the new ISPRS structure, incl. a short rationale and a concise description of each new commission, by January 15, 2015.

## 5.2. Relation to Industry

CH proposed the creation of an International Industry Advisory Committee (I<sup>2</sup>AC) (see comments in the Hyderabad JM minutes) with the goal to give industry partners a better voice within ISPRS. The committee should consist of a relatively small number of representatives from both, larger and smaller companies doing business in areas related to ISPRS. I<sup>2</sup>AC would advise Council, and also ISPRS as a whole, in questions related to exhibitions, commercial sessions during ISPRS events, improving benefits for StMs etc. Another aim of the new committee should be to broaden the financial support from StMs, e.g. for the Scientific Initiative and for TIF, The ISPRS Foundation.

Action 14/1043: CH to prepare a draft rationale for creating the I<sup>2</sup>AC, incl. a list of potential members with the help of JPM, LH and the Chair of the TIF Board of Trustees, Dieter Fritsch (DF), by February 28, 2015.

## 5.3. ISPRS Geospatial Week

The contract between SFPT, the French ordinary Member of ISPRS, and ISPRS for the Geospatial Week 2015 is yet to be finalised. NP is asked to request sponsorship from StMs and other sponsors, with Cnl offering a letter of support.

To determine the location and organisational aspects of future Geospatial Week meetings, a procedure will be established by Council.

Action 14/1044: AR to forward members contact list to NP, by January 15, 2015.

Action 14/1045: JPM to finalise the contract between SFPT and ISPRS and offer a letter of support to NP, by January 31, 2015.

Action 14/1046: CH to draft a framework for future Geospatial Weeks and pass it on to Council for discussion, by February 28, 2015.

## 5.4. Summer Schools - Strategy and Events during 2014

MM proposed implementing an application form requesting detailed structural information and deadlines for future Summer Schools. Summer Schools should also generate reports to be published in the eBulletin. Hosts of Summer Schools should be reminded to acknowledge support by StMs in Summer School materials and reports. .

Action 14/1047: MM to suggest an application form for ISPRS summer schools, by February 28, 2015.

## 6. Review of Technical Commissions

(see JM Minutes of the Joint Meeting of Council and Commission Presidents, held in Hyderabad, India on Dec. 10 + 11, 2014).

## 7. The XXVIII Congress in Prague 2016

### 7.1. Status of Preparations

LH reported on the status of preparations for the Congress.

She has attended multiple events during 2014 to promote the Congress, among them the Intergeo 2014 in Berlin, seven of the eight midterm symposia and other national and international conferences.

Beside the Platinum Sponsor, a contract with the Ministry of Municipal and Rural Affairs, Riyadh, Saudi Arabia, as Bronze Sponsor has been signed, and also ESA and GEO will support the Congress.

OA has provided lists of "actions prior to Congress" and "meetings at Congresses". Cnl asks LH to update the list.

Action 14/1048: LH to update the list "actions prior to Congress" and "meetings at Congresses", by March 31, 2015.

## 7.2. Programme: sessions and session titles

An intensive discussion was conducted surrounding the number of technical, theme, special and plenary session during the Congress. The following was agreed:

- Each of the conference days (Wed - Monday) will have four slots for oral presentations and one slot for poster presentations.
- For reasons of simplicity, the daily schedule should be identical for all days. The schedule looks like this:

08:30 - 10:00 Oral 1  
10:00 - 10:30 Coffee  
10:30 - 12:00 Oral 2  
12:00 - 13:30 Lunch  
13:30 - 15:00 Oral 3  
15:00 - 15:30 Coffee  
15:00 - 16:30 Poster  
16:30 - 18:00 Oral 4

- On three days, one slot per day will be reserved for plenary sessions. This should preferably be the first oral session in the morning, i. e. from 08.30-09.00. For each of the plenary sessions, two or three speakers should be invited to give a talk of about 25 - 30 min followed by a discussion. Speakers of the plenary sessions are not required to submit a paper for the proceedings.

Council will decide on who to invite for a plenary session talk during the next CM in Newcastle in spring 2015.

Action 14/1049: Cnl is asked to suggest suitable speakers for the plenary sessions to LH, by January 31, 2015.

- Each WG is allocated at least one technical session. For WGs with a large number of submitted contributions, additional sessions are available.
- Each WG should nominate one Invited Speaker. The content of the talk should review the state-of-the-art in the area (or parts thereof) covered by the working group. The review procedure for the paper will be identical to that of other submitted papers (see also Orange Book). An Invited paper is given more time for presentation than regular oral presentations.

WG officers are to forward their nomination proposals to their TCP for approval prior to inviting a speaker. WG officers should not nominate themselves as Invited Speakers for their WG. They can, however, accept an invitation from another WG.

Invited Speakers are not entitled to any financial support from either Congress or ISPRS. As everybody else, they can of course apply to TIF for travel grants.

Invited Papers do not count towards the fact, that for each accepted contribution (oral and poster) one person must register and must pay the registration fee. Therefore, an author of an Invited Paper is entitled to submit another paper under his name.

- In case a session has an Invited Speaker, there will be 4 presentations, otherwise 5.
- There will not be any sessions parallel to the plenary sessions. For the other slots, the number of parallel sessions was not fixed, however, too many parallel sessions should be avoided.

- Titles for Theme Sessions and Special Sessions (see also Minutes of the Novosibirsk CM) are requested for the second announcement of the congress, which will also contain an open call for Theme and Special Sessions (details will be specified in the second announcement). These sessions can also take the form of a panel discussion.

All these decisions are preliminary and need to be confirmed after the number and quality of submitted papers is known.

Action 14/1050: Council and TCPs to suggest titles of further Theme and Special Sessions to LH, by January 31, 2015.

Action 14/1051: LH to provide details for the open call on Theme Sessions and Special Sessions and distribute to Cnl, by January 31, 2015.

### **7.3. Paper Submission, Review and Management System**

The system from etouches of Norwalk, Connecticut, US ([www.etouches.com](http://www.etouches.com)) has been selected for the Congress, the contract has been signed already. Using etouches, registration, paper handling and other aspects of the Congress organisation will be dealt with in a single system.

Cnl asked LH to make sure the system is tested in an ISPRS event prior to the Congress, so that potential issues can be found and corrected early enough. In particular, this seems to be important for paper handling, incl. peer-review, since it seems that etouches has not been extensively used in this area before.

LH has made contact with Anjana Vyas (AV), chair WG VI/2. AV will use the system for the workshop "Advances in Web-based Education Services" to be held in Potsdam, Germany on June 18/19, 2015. LH will also organise a "virtual conference", in which paper handling incl. all aspects of the review will be thoroughly tested.

For the Congress, an International Programme Committee (IPC) has been established. It is chaired by George Vosselman (Chair), Uwe Stilla (Co-Chair) and Marguerite Madden (Co-Chair). LH is asked to involve the IPC into the testing phase of the congress management system.

Action 14/1052: LH to make sure, the system is thoroughly tested prior to using it for the congress and to report the results to Council, by July 31, 2015.

Action 14/1053: LH to involve the International Programme Committee in the testing of the Congress management system, by July 31, 2015.

### **7.4. Awards**

At the Congress various awards will be presented. Detailed preparations will start at the next CM in Newcastle.

Action 14/1054: OA to prepare list of sequences for award presentation for discussion at the Newcastle CM, by February 28, 2015.

### **7.5. Tutorials**

Tutorials are planned on the Monday and Tuesday before opening. A call for tutorials will appear in the second announcement of the congress.

Action 14/1055: LH to include a call for tutorials into the second announcement of the Congress, by January 31, 2015.

### **7.6. Summer School**

A summer school will take place at the Educational Centre of TU Prague in Telč, 150km from Prague, before the Congress. Krzysztof Sterenczak (Co-Chair, WG VI/5) has agreed to co-organise the summer school. It is planned to have a 5 day event for approximately 45 students.

## **7.7. National Mapping and Cadastre Agencies Forum and Space Agency Forum**

Cnl discussed the idea of holding one or two separate fora. While there is a certain overlap in topics, a number of issues are not common to both groups. Therefore, Council decided to hold two different fora, yet with partly overlapping sessions.

LH, with the help of CH and MM, was asked to prepare a document outlining the goals of the two fora and their interrelation, incl. a list of relevant topics and of possible participants. Important agencies are then to be contacted and invited to participate. For the National Mapping and Cadastre Agencies Forum UN-GGIM, EuroSDR and EuroGeographics can play a certain role, for the Space Agencies Forum GEO, IAA and ICORSE are possible partners. Also the view of IPAC should be heard.

Action 14/1056: LH to prepare a frame for the two fora and distribute to Cnl for comments, by January 15, 2015.

Action 14/1057: CJ to try to contact Stefan Schweinfurt (UN-GGIM, New York) about possible collaboration during his possible visit to the US, by February 2015.

Action 14/1058: CH to contact IPAC chair Gunter Schreier, IAA liaison person Rainer Sandau and ICORSE incoming chair Lawrence Friedl, in due time.

## **8. ISPRS Publications**

### **8.1. ISPRS Annals and Archives**

#### **8.1.1. Status of Inclusion into Indices (CPCI, SCOPUS)**

CH reported that six volumes of the Archives from the years 2010 to 2012 are now included in the CPCI of the Web of Science, Thomson Reuters will add the remaining issues of these years and those of 2013 and 2014 as soon as possible. Future volumes need to be submitted separately to Thomson Reuters. The ISPRS Archives have also been included in SCOPUS. An application for the DOAJ (Directory of Open Access Journals) has been submitted.

An application for the Annals for SCOPUS has also been submitted; applications for CPCI and DOAJ are being prepared and will be submitted in early 2015.

The possibility to have Archives and Annals also listed in the EI (Engineering Index) and the PubMed are under investigation.

Action 14/1059: CH to continue liaising with Copernicus to have Archives and Annals indexed in as many relevant indices as possible, ongoing.

#### **8.1.2. Status of ISPRS Archive Repository, incl. Digitalisation of Old Material**

CH reported of the transfer of the repository from the ITC in Holland to the Technical Information Library (TIB) in Hannover and the status of the digitalisation. It is planned to have all volumes of the Archives digitalised, the work will be carried out by TIB free of charge.

CH also mentioned that ITC would like to be properly acknowledged for having hosted the ISPRS repository for a very long time. Cnl asks CJ to write a letter to ITC. Another letter should go to TIB thanking them for their kind offer to host the repository in the future, to digitise the Archives and to put them online. CH is asked to provide drafts for these letters.

Action 14/1060: CH to provide drafts for letters to ITC and TIB, by February 28, 2015.

Action 14/1061: CJ to write letter of thanks to ITC and TIB for their part in the repository, by March 25, 2014.

### **8.2. ISPRS Journals**

MM reported that both Journals are running very successfully.

### **8.2.1. ISPRS Journal of P&RS**

MM reports, that the status of the journal is very healthy. As stated by DL, a significant increase in published papers (16%) could be witnessed in 2014, with an acceptance rate of approx. 30% (168 accepted from 438 submitted papers).

Two new AEs joined the journal in 2013, a second Editor-in-Chief, Qiaho Weng, will join in January, 2015.

For the U.V. Helava Jury two vacancies currently exist, which need to be filled in early 2015. Council is requested to nominate qualified candidates.

With respect to an overall strategy for the future of the journal, MM is asked to prepare a document for the next CM in Newcastle.

JPM is to seek advice from colleagues, and to collect further information from alternative publishers, regarding the continuation of the contract with Elsevier.

CH is asked to investigate with Copernicus the role of key words for indexing the proceedings.

Action 14/1062: Council to nominate new qualified candidates for U.V. Helava Jury, by January 31, 2015.

Action 14/1063: MM to prepare a strategy document for the future of the journal, by February 28, 2015.

Action 14/1064: JPM is to seek advice from colleagues, and to collect further information from alternative publishers, regarding the continuation of the contract with Elsevier, by March 31, 2015.

Action 14/1065: CH to investigate with Copernicus the role of key words for indexing the proceedings, by January 15, 2015.

### **8.2.2. The International Journal of Geo-Information**

The MDPI contract has been extended till Dec. 31, 2017, and an Article Processing Charge (APC) of CHF150,- per accepted article will apply to submissions from Jan. 1, 2015. Once indexed, an increase of the APC is to be agreed upon.

### **8.3. Book Series**

The Book Series has taken a new direction and is now soliciting authored books. All royalties will go to the authors.

Action 14/1066: MM to contact Taylor & Francis, the book series publisher, together with the book series editor Zhilin Li, concerning the adopted changes to the existing agreement, by January 31, 2015.

### **8.4. eBulletin, Social Media, Web Page**

The list of Forewords for the eBulletin was updated. Issues are being published regularly, with 5 in 2014. More content for the eBulletin is always welcome.

### **8.5. GIM and Geoinformatics Page**

The responsibility lists were updated. Volunteers to write a page for either are welcome.

CJ asked CH to see whether a direct link from the (digital) monthly GIM magazine to the ISPRS page can be implemented.

Action 14/1067: CH to see, whether a direct link from the (digital) monthly GIM magazine to the ISPRS page can be implemented, by December 31, 2014.

## **8.6. Future of Silver Book**

Council decided that the Silver Book has become obsolete as a separate publication, as all relevant information is contained on the ISPRS website. Therefore, the Silver Book will no longer be published.

## **9. ISPRS Membership**

### **9.1. Individual Membership**

CH reported on the status of the IdM. At the end of November 163 IdMs were registered. IdMs need to renew their membership every year. However, for 2015, renewal will not be requested, since IdM was only introduced during 2014.

### **9.2. Other Changes and Issues**

none

## **10. Financial Affairs**

### **10.1. Treasurer Activities Report**

JPM reported that Michael Wright is the new financial assistant, taking over from Dan Brooking-Coker.

### **10.2. ISPRS Finances 2012- 2016**

JPM presented the status of the ISPRS Finances for 2012 - 2016, clarifying the financial mechanisms of the society.

### **10.3. Update on Subscription Payments Received to Date / Members in Arrears**

StM 40056 Seagate, with 12 years arrears, is to be deactivated in the data base.

### **10.4. 2014 Financial Position against budget**

The society's financial position is balanced against the budget.

Action 14/1068: Cnl to send all expenses for 2014 to JPM, by December 20, 2014.

Action 14/1069: Cnl to provide an estimate of their 2015 travel budget and other costs to JPM by January 15, 2015.

### **10.5. Update on Credit Card Payments**

The system is up and running. Until now, nobody has actually used it, but some new members will in 2015.

### **10.6. TIF Budget for 2015**

In previous years TIF has been supporting two Summer Schools yearly with US\$4000 - \$6400 each. Support for 2015 shall comprise of the Summer School in connection with ACRS in Manila, Philippines (US\$ 4.000,-), Ahmedabad, India (US\$ 4.000,-) and Moscow (the 3S meeting, CHF 2.000,-). Summer Schools are also planned for Kuwait and Brazil, the status of preparation is unknown, however.

TIF travel grants of US\$ 4.000,- for both PIA15/HRIGI15, to be held in Munich in March, and for the Geospatial Week will be available.

ISPRS will contribute CHF 4.350,- to the Summer Schools and support travel grants for the Geospatial Week with an amount of CHF 4.000,-.

## **11. ISPRS Committees**

### **11.1. CIPA**

Fabio Remondino (FR) has been elected as Vice-President of CIPA during the last meeting in Riva del Garda, effective Jan. 1st 2015. Due to this commitment he is stepping down as ISPRS delegate to CIPA at the same time. He has suggested Raphaele Héno, IGN France, as his replacement - Council agrees to this suggestion.

**Action 14/1070: CH to inform FR, CIPA delegates and Raphaele Héno about the decision, by December 31, 2014.**

### **11.2. ICORSE**

OA, CH and LH met with Lawrence Friedl (LF) from NASA, the incoming ICORSE chair, Jim Weber and Chuck Hutchinson, both senior members of ICORSE, during the ISPRS Com. I Midterm Symposium in Denver in Nov. 2014. The meeting was held in a very positive atmosphere, LF was most interested to understand how he and ICORSE could best support ISPRS. A number of options were discussed, however no final decision was taken.

Minutes of the meeting prepared by CH were distributed. The next meeting will take place in Berlin in May, 2015 during the ISRSE. CH, OA and LH plan to participate.

OA informed Council that he intends to apply to host the ISRSE meeting in 2107 in Istanbul. Council expressed its strong support for this suggestion.

### **11.3. Student Consortium**

Sheryl Rose Reyes from the University of the Philippines has been very active in the Student Consortium in the recent past. In a board meeting, held on Nov. 13, 2014, the Student Consortium elected her as a new board member. In concert with the rules CH has approved that election by mail on Dec. 1st, 2014.

## **12. Relations with international and Other Organisations**

### **12.1. ICSU**

CJ reported that during the recent General Assembly held in Auckland, NZ, in September this year, OA was re-elected for second 3 year term to the ICSU executive board.

CJ also reported that on behalf of ISPRS he has submitted a grant proposal to ICSU with the topic "Global Land Cover Information". Results are assumed to be available in April 2015.

Cnl was asked to suggest candidates for the ICSU Committee on Scientific Planning and Research (CSPR) and the ISCU World Data system (WDS), both with a deadline of Jan. 31, 2015. Cnl agreed to discuss the matter via e-mail and suggest suitable candidates.

**Action 14/1071: OA to lead the discussion to find suitable candidates for ICSU, CSPR and WDS and to handle the submissions, by January 31, 2015.**

### **12.2. AGILE**

Agile is a new RgM of ISPRS and a MoU has been signed during the recent AGILE meeting in June in Castellon, Spain.

### **12.3. OSGeo**

ISPRS is collaborating with OSGeo, a MoU has been signed in the meantime.

### **12.4. AARS**

The 35<sup>th</sup> meeting was successfully held in Myanmar in October, it was well attended with 400 participants. CJ, LH and CH were present.

## **12.5. AARSE**

MM attended the meeting, which was held in Johannesburg, South Africa - it was a very successful meeting.

The next meeting will be held in Uganda in 2016. The incoming president, Jide Kufoniyi would appreciate the presence of ISPRS there.

## **13. Coming Meetings**

### **13.1. Meetings to be Attended by Council Members**

The 2015 list was updated.

### **13.2. Next Council Meeting**

JPM presented the details of the meeting incl. the schedule. The meeting will be held in Newcastle from Sunday, March 29 (arrival) to Thursday, April 2, 2015.

**Action 14/1072: JPM to prepare the meeting, in due time.**

### **13.3. Council Meeting and Joint Council and TCP Meeting in 2015 and 2016**

The next Joint meeting of Council and Commission Presidents will take place in Prague from July 7 - 11, 2015.

Preliminary schedule:

- Tues. 07.07. Council Meeting - Hotel Don Giovanni
- Wed. 08.07. Joint Meeting Council and TCPs - Hotel Don Giovanni
- Thurs. 09.07. Visit of Prague Congress Centre  
Meeting of Council, TCPs, Int. Advisory Board, Hon. Members
- Fr. 10.7. Council Meeting - Hotel Don Giovanni
- Sat. 11.7. Excursion (location tbd.)

**Action 14/1073: LH to prepare the meeting, in due time.**

Further CM and JM are planned for winter 2105 and February/March 2016, locations still need to be determined.

## **14. Any Other Business**

none

## **15. Closing**

CJ thanked Cnl for their contribution and participation, and closed the meeting on Dec. 12, 2014 at 17.40.