

**ISPRS COUNCIL MEETING**  
**Sydney**  
**28-30<sup>th</sup> April 2003**

**Summary of Minutes**

**Attendees**

President	John Trinder (JT)
Secretary General	Ian Dowman (ID)
First Vice President	Lawrence Fritz (LF)
Second Vice President	Gerard Begni (GB)
Congress Director	Orhan Altan (OA)
Treasurer	Ammatzia Peled (AP)

**1. Opening**

JT welcomed Council to Sydney, and expressed appreciation for the long distances traveled by Council members.

**2. Approval of Agenda**

Discussion on the International Industry Forum (IIF) to be added to Item 14.

**3. Review of previous minutes**

Council Meeting in Hyderabad

Item 3.2 ID was having discussions with FAO about a MoU.  
No further communication had been received from CIPA on the change of bylaws.

Item 15 IPAC and ISAC membership had been reviewed. Current membership is as follows:

<b>IPAC</b>
Ade Abiodun
Raul Colomb
Joanne Gabrynowicz
Ray Harris (chair)
Yukio Haruyama
John Neer
D P Rao
Gunter Schreier
Frans von der Dunk
Alain Baudoin

<b>ISAC</b>
Armin Gruen (Chair)
Clive Fraser
Ed Mikhal
Wolfgang Förstner
David Rhind
Michael Goodchild
Martien Molenaar
Ann Ruas
Klaus-Ulrich Komp
Paul Curran
Diane Evans
Tony Milne

Item 7.6.3 Reference to the use of SCI citation index should be made in the revised Orange Book

#### 4. Policy Matters

##### 4.1 Technical Commission Structure

Four responses had been received so far from the letter sent by JT to Members, all endorse the proposals, including reordering the commissions. ID will compile responses as they come in and distribute a summary to Council.

Council reviewed the schedule, which is on track at present. It was decided to hold a tele conference on Friday 13<sup>th</sup> 13.30 CEST to review progress.

The postal vote should be prepared for mailing on June 30<sup>th</sup>. There was discussion on reordering commissions, Council was split on whether to do this. It was decided to have postal vote on changing ToRs using the current numbering (with the addition of TCVIII), but vote on re-numbering at the GA.

Council reviewed the draft guidelines for Technical Commissions which include the new arrangements for applying for a commission and organizing symposia. The following points need to be included:

- A management plan
- Reference to the contract
- A statement that they have read Orange Book
- Note that TCPs are officers of ISPRS

##### 4.2 Modifications to Statutes and Bylaws

GB introduced a set of revisions that were discussed in detail. It was specifically decided not to introduce bylaws relating to an arbitration panel, nor to have an additional GA during inter-congress period. A new bylaw is proposed to permit the President to invite observers to GA.

##### 4.3 Marketing policy

###### 4.3.1 General policy

There was discussion on what methods to use for promoting ISPRS, with some written input from Tina Cary. It was decided that CD/Internet 'stories' should not be pursued as this had been done by others..

The suggestion to have regular quizzes, which would be aimed at the youth group, would involve a lot of work. TCVI could be asked to look at this, linked to Youth Forum in Istanbul. The idea of an ISPRS calendar was considered to be too much work and too expensive for the return.

###### 4.3.2 Press Releases

The press release on SPOT assessment had been widely published and produced responses and more applications.

It was decided to make a press release on the Second Announcement of the Congress. Other press releases which could be made during the next 6 months were: ISPRS Foundation, ISPRS book series, results of scientific initiatives, restructuring.

##### 4.4 Strategic Plan Actions

Explore opportunities of mutual benefit with AM/FM Ask ordinary members and WG chairs -Who are OGC Members? (i.e. who in ISPRS is active in OGC)	<b>Action JT</b> <b>To be referred to TCIV who was establishing contact with OGC</b>
Establish a 'Yellow Pages' for geoinformation databases on internet for Highlights and/or web page Identify critical issues on global, regional and local level, such as user requirements in perspective of end to end systems Structure dialogue with industry groups to stimulate interest and joint activities Review and discuss inter-organisational matrices	<b>Chair WG VI/4 tasked with this</b> <b>IPAC doing this and info fed to ICSU and COPUOS</b>  Activities in several WGs, e.g. SPOT HRS assessment, Standards for Lidar No action – <b>to be put on web</b> Ongoing with joint meetings and activities with EuroSDR, Saudi Arabia, etc
Explore possibilities of joint workshops with external groups based on overlaps identified in ST4-1 Establish education web page with links to education freeware, and data ed and training course with WGVI/1 Arrange for regional meeting of educators in co-operation with regional members Request documentation of successful end to end GIS applications from companies such as ESRI. MapInfo Seek sponsorship for obtaining successful GIS applications on CD ROM for use by developing countries Seek reciprocal membership with OGC and set up procedures	<b>Active but need more publicity</b> <b>See 9.3</b> Ongoing in TCVI  <b>Action deleted</b>  <b>Action deleted</b>  <b>TCIV active – add to TC ToRs</b>
Explore opportunities of mutual benefit with international groups Advise Council on what needs to be done annually to maintain education webpage through COMM VI Report annually on implementation of database updates Advise council on expansion of education opportunities programme to other regions	<b>MoUs with IEEE-GRS, SPIE, FAO</b>  Ongoing  Ongoing  Ongoing

#### 4.5 Registration and Foundation

LF reported that an application for exemption from taxation had been lodged and an employer ID now issued.

LF also tabled a Personal Property Return which is essentially a nil return. This needs to be returned every year. JT reported that he had had discussion with Karl Kraus who wished to raise the issue of registration in Istanbul. JT would meet Karl Kraus in Vienna in June.

LF went through the marketing and Implementation Plan for the Foundation. Advice is needed on how to design form for donations in order for donors to get tax exemption, JT will get information from FIG, but more advice needed which LF will pursue.

Council discussed potential donors and drew up a list which was noted by LF.

It was decided that the initial Trustees should include major donors,

It was noted that Statute 4 and Bylaw 15 needed to be revised to note that ISPRS should use an independent auditor.

Council approved the Operating Procedures and Marketing and Implementation Plan

#### 4.6 Representation at meetings of other organizations

ID introduced the topic which had been the subject of email discussion because of an invitation from OOSA to send an ISPRS representative to a UN Workshop. Various opinions were expressed, varying from total opposition to providing any travel funds, to providing full support for a speaker to attend such meetings.

It was noted that UN Workshops are for the benefit of the local participants and are organized because of political agendas; they have a different purpose to ISPRS workshops and hence it is not appropriate to offer ISPRS workshops as UN events. If ISPRS is to be a co-sponsor of UN Workshops, it is necessary to fund speakers. After a vigorous debate it was decided that Council could not support speakers to UN meetings, but could offer some support to special speakers in appropriate circumstances.

It was decided to regular review the UN programme and to offer support where ISPRS interests would be advanced.

ISPRS had been invited to send a representative to the International Commercial Remote Sensing Symposium, organized by NOAA in Washington in May. SM would be attending and chairing a session, but JT had been unable to find anyone else to chair a session on Data Policy.

#### 4.7 International Geodetic Students

ISPRS had been invited to make a financial contribution to the International Geodetic Student meeting to be held in Dresden, in June, and had made a contribution of \$1000.

We had received a letter from Professor Celik in Istanbul, who was involved in organizing the Youth Forum at the Congress. Professor Celik requested a reduction of the fee for students at Congress, and also noted that this group would be represented at Dresden. Council noted that Student fee for the Congress is \$200, and the day rate is \$130, so a student can register for the whole Congress for \$200 or can register for Saturday only and attend the Youth forum, and also the competition on Sunday. Council felt that they could not recommend lower fees.

#### 4.8 Geospatial Workforce Development

AP had discussed the organization of a meeting with Petros Patias, but no progress had yet been made. No communication had been received from Pam Lawhead (PL), but it was known that the US budget has been held up. LF expressed concern that this initiative was stalling as there was a great potential for ISPRS. AP was urged to renew contact with PL and set up a meeting.

#### 4.9 ICORSE

LF had spoken with Jim Weber and Chuck Hutchinson on restructuring, the ISRSE in Hawaii conference and the Istanbul Congress. ISPRS had not provided any input to a session at ISRSE. JT, ID and LF expected to attend the meeting and it was though desirable to have at least one ISPRS session.

## **5. Technical Commissions**

ID tabled a list of WG activities and Council discussed these. TCPs who had been asked to replace WG chairs should be urged to take action

It was noted that the following items should be included on the agenda at JMIst:

TCPs to report on actions arising from resolutions passed at Amsterdam.  
TCPs to report on all outstanding action items.

It was suggested that there should be an item in the annual report on how well TCPs are addressing the resolutions.

## **6. Congress Plans**

### **6.1 Congress**

OA referred to the Congress Director's report and explained the use of rooms at the Congress. Council also discussed the arrangements for the plenary sessions and the programme for the GA.

### **6.2 Council Meeting in Istanbul.**

OA presented the programme for the CM and JM in Istanbul.

Members of the International Advisory Board had been invited and there would be a one day meeting, including a visit to the Congress Centre. JT and OA to prepare agenda for this session.

## **7. Awards**

LF presented an updated schedule for the awards and the actions required by Council members. JT suggested that Council should share presentation of the awards and this was agreed. It was noted that citations should be prepared by middle of May 2004, so that booklet can be prepared by OA.

OA noted that still a problem of donors of CATCOM award. Mark Shortis (chair WG VII/3) needs to have confirmation of funding by August.

Council approved new ToRs for the Von Gruber Award.

## **8. ISPRS Membership**

### **8.1 Ordinary Members**

The list of defaulting members was reviewed and amended.

The situation will continue to be reviewed. A letter will be sent to those still four years in arrears in May 2004. The list should be reviewed by ID and AP and a new version provided for the next meeting with all those 4 years overdue shown.

### **8.2 Associate Members**

Three members had never paid and were removed.

### **8.3 Regional Members**

- 8.4 Sustaining Members  
Yildiz Technical University was approved as new member
- 8.5 LF tabled an email from student at York University, Canada, enquiring about a student chapter of ISPRS. It was noted that there was a proposal to set up a WG in TCVI on student affairs at the Congress, if this is successful, the idea can be extended in following Congresses.
- 8.6 AP showed the design for flag for Sustaining Members. Council approved the design and asked AP to produce and distribute these.
- 8.7 Certificates for membership and awards were tabled by ID. The tri-lingual design was approved with the map moved down on page to avoid clutter with the title.
- 8.8 ID had been in contact with the Centre Régional de Télédétection des Etatsde l’Afrique du Nord (CRTEAN) who now wished to become a Regional Member and had invited ISPRS to become an Associate of CRTEAN. Council welcomed both of these proposals and asked ID to conduct a ballot for CRTEAN to become a Regional Member.

## **9. ISPRS Publications**

- 9.1 Database and Blue Book  
AP reported that changes had been made to the database software and the data had been updated. AP would make some further changes as suggested by Council and ID would check the data and then the Blue Book would be produced. Council will be given a chance to review the Blue Book and send any corrections to ID, and changes in format to AP.
- 9.2 ISPRS Bulletin  
ID reported that the March issue of Highlights with the annual report had been published on time.  
The June issue of Highlights was short of copy. Something on the Second Announcement for the Congress will be sent by OA. Council were asked for other material.  
It was decided to ask GITC to carry out a reader survey.  
OA suggested that the blue colour of the front cover be changed so tha the ISPRS logo was clearer. Council asked ID to discuss this with GITC.
- 9.3 Home Page  
Council expressed continued satisfaction with the home page. JT noted the wealth of material available on the WGVI/1 site, which was not al all easy to access. It was decided to ask FR to write something on the home page for Highlights and particularly to explain what educational material is available.
- 9.4 Archives  
ID reported that all available copies of Archives of continuing interest were now held at GITC, with a small stock of older issues at UCL. GITC were now aggressively marketing the Archives and would shortly produce an up to date listing of their holdings.

OA requested that the Istanbul Archives be produced on DVD, all volumes could be on one DVD with good search software. Council agreed with this and noted that the contract therefore needs to be amended.

#### 9.5 Orange Book

ID presented a revised structure of Orange Book which would avoid duplication and make it easy for TCPs of WG chairs to see which sections applied to them. Council approved this and asked ID to produce a new draft of the Orange Book for the next JM. Council also noted some changes to be made to the draft contact for TCPs and noted that JT had asked TCPs for further comments.

JT would produce draft guidelines for refereeing papers for inclusion in the Orange Book.

#### 9.6 Green Book

Draft information had been prepared by JT, LF and ID which was tabled. This was discussed and it was agreed that this was a good basis to proceed. ID would prepare a new draft for next meeting.

#### 9.7 Journal

Council discussed the matter at length including the topics of finance, subscription rates, editorial input, publicity, title and subscription list. JT, ID and EB will meet with Elsevier in May.

#### 9.8 Book series

Dr Maxim Shoshani has been appointed as Book Series editor. JT and ID will meet with Balkema on May 19<sup>th</sup> to discuss a contract.

### 10. Financial Affairs

#### 10.1 Financial report

AP explained the financial report for 2002, and expressed satisfaction with the current situation, particularly the income from the Symposia. Due to changing exchange rates it had been necessary to change the ratio between SwF and USD.

Council approved Financial report with appreciation to AP for an excellent job.

#### 10.2 Budget

The budget had already been agreed by email. AP reviewed the main points, including SwF20000 for the Foundation and SwF20000 for the Science Initiatives. This is an additional expenditure of SwF30000, but loan for the Congress will be repaid to offset this, leaving an overall surplus.

#### 10.3 Funding for new ISPRS initiatives

Council reviewed the application for funding for new ISPRS initiatives. It was noted that SwF20 000 had been included in the budget for this.

In future applications should be endorsed by a TCP and linked to TCs or WGs. Also it should be made clear that applications should not be primarily for travel.

### 11. Relations with International and other Organisations

- 11.1 COPOUS  
ID introduced his report on the COPUOS Science and Technology Meeting. The issue of attendance at UN Workshops has been discussed under item 4.6. UN Damascus workshop to be held now in June – OA may be able to attend this meeting.  
A questionnaire on ISPRS activities related to the UNISPACEIII follow up had been answered by JT.
- 11.2 CEOS  
SM is organizing a meeting on Calibration in December which will incorporate a meeting of the ISPRS/CEOS Task Force on Radiometric and Geometric Calibration.
- 11.3 ICSU  
ID had attended a meeting on Health and Well being, a report was circulated GB reported that Medias France is active in this area and would welcome collaboration. JT reported that he may go to the International Union of Biological Sciences meeting on Biological Indicators in Hong Kong, 2-5 December 2003.
- 11.4 SPIE  
Council approved a revised MoU with SPIE.
- 11.5 Joint Board  
JT will attend a Joint Board Meeting at the ICA Congress in Durban and attend the Congress opening. It was noted that JT will invite Societies to a Joint Board meeting in Istanbul, (possibly on Thursday 15<sup>th</sup>). OA to make provision for such a meeting.
- 11.6 CIPA
- 11.7 FAO  
ID reported that he was having discussion with FAO on a MoU.
- 11.8 The Society for Imaging Science and Technology  
AG had suggested link with this group. Council decided to initiate low level exchange of information such as links on web page and exchange of newsletters.

## **12. Reports from Council**

All members of Council tabled a written report.

AP suggested including past Council members etc in database. This was agreed and LF will send the information which he has and ID will add these to the database.

## **13. Review of Actions**

13.1 Outstanding action were reviewed and updated.

13.2 ID reviewed new actions from this meeting.

## **14. Other Business**

14.1 International Industry Forum

JT tabled a revised draft of the ToRs. There is a need to demonstrate to industry that there are benefits. LF suggested that the 'Spatial Technologies Industry Association,

(STIA), might be interested in collaborating on this. It was suggested that we should consider change of name – Remote Sensing Industry Forum was suggested.

#### 14.2 Bids for Commissions

The only formal bid had come from Japan (Comm VI), but it was known that bids from Germany (Comm III) and a joint bid from France and Morocco (Comm VII) were being considered. Council members were urged to canvas other members to prepare bids.

### 15. Next Council Meeting

The next meeting would be a Joint Meeting with TCPs from 16<sup>th</sup> to 23<sup>rd</sup> August 2003 in Istanbul.

At present there was no firm venue for the JM in Spring 2004. This meeting should be held in the 3rd week in March. Greece and Israel were possible venues.

### 16. Close

JT closed the meeting and thanked Council for attending and for the constructive discussions. Council unanimously thanked JT for his generous hospitality.

#### Abbreviations used in the text

TCP I	Stan Morain (SM)
TCP II	Chen Jun (CJ)
TCP III	Franz Leberl (FL)
TCP IV	Costas Armenakis (CA)
TCP V	Petros Patias (PP)
TCP VI	Tania Maria Sausen (TS)
TCP VII	Rangnath Navalgund (RN)

Assistant to Secretary General	Kate Barber (KB)
Chair Finance Committee (FC)	Heinz Rüter (HR)
Chair International Science Advisory Committee (ISAC)	Armin Gruen (AG)
Chair International Policy Advisory Committee (IPAC)	Ray Harris (RH)
International Committee On Remote Sensing of Environment (ICORSE)	