

The ISPRS Geospatial Week - Organisation, Scientific Programme and Bidding Process

Introduction

The *ISPRS Geospatial Week* (GSW) is a combination of workshops organised by various ISPRS Working Groups and possibly other parties active in areas of interest of ISPRS. It is convened by a local organiser, led by the *GSW Director*, at a common location.

The ISPRS Geospatial Week is held biennially in odd years, preferably in the September/October timeframe.

The ISPRS Geospatial Week:

- increases the possibility of communication between the different workshop communities within ISPRS and beyond;
- increases the continuous visibility of ISPRS on a yearly basis, together with the Congress and the Commission Symposia, thus leading to larger impact for ISPRS activities;
- gives Sustaining Members a more attractive opportunity to participate in ISPRS events.

Organisation of the ISPRS Geospatial Week

The local organiser provides the framework of the GSW, including logistics for registration, accommodation and the social programme. The local organiser is also responsible for all financial arrangements, incl. the contract with Copernicus for publishing the proceedings. Details will be determined in a contract between the local organiser and the ISPRS Council, similar to the contract currently in place for all Symposia.

A steering committee ensures that all aspects relevant for the GSW are properly considered. The steering committee is led by the GSW Director, who appoints further committee members from among the workshop organisers and other qualified individuals. The ISPRS Council appoints an additional two committee members.

As is the case for the Congress and the Symposia, ISPRS shall receive a payment equivalent to 10 % on all paid registration fees at the Geospatial Week for administrative guidance and services.

Scientific Programme and Publications

The GSW scientific programme is set up by the individual workshop organisers. Tracks for each workshop take place in parallel, with common keynote presentations to provide a larger picture of the overall meeting.

Each workshop establishes its own scientific programme committee appointed by the workshop organiser. In general, individuals involved in ISPRS such as Working Group officers would be expected to form part of that committee.

An international programme committee ensures a high and homogenous scientific quality of the GSW. It is composed of WG officers organising the workshops and other qualified individuals. The committee is chaired by the chair of the ISPRS International Scientific Advisory Committee (ISAC) or his/her nominee. The Co-chair of the committee is nominated by the GSW Director.

GSW proceedings are published in the ISPRS Archives and Annals series, the different workshops are free to issue one common or separate volumes.

Bidding process to obtain the right for organising the ISPRS Geospatial Week

Any individual or group of individuals interested in organising the ISPRS Geospatial Week (called local organiser in the following) can submit a bid to ISPRS Council no later than four weeks prior to the preceding ISPRS Geospatial Week. The bid should comprise of:

- a list of tentative workshops to be organised within the Geospatial Week incl. names of potential workshop organisers (note: a call for workshops can be launched at a later stage);
- a tentative location and date for the Geospatial Week;
- the name(s) of the local organiser(s);
- an estimate of the budget and the level of the registration fees.

During a Geospatial Week a committee selects the site for the next Geospatial Week from proposals submitted by interested parties. The committee is composed of the Director of the current and the previous Geospatial Week, the chairs of the workshops being held at the current GSW, the ISAC Chair, the IPAC Chair, and the President, the Secretary General and the Treasurer of the Society.

The result will be announced in the Closing Session of the Geospatial Week.

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