

Minutes, Council Meeting

Wuhan, September 18, 19 and 22, 2017

In Attendance:

President	Christian Heipke (CH)
Secretary General	Lena Halounová (LH)
Congress Director	Nicolas Papparoditis (NP)
First Vice President	Chen Jun (CJ)
Second Vice President	Charles Toth (CT)
Treasurer	Songnian Li (SL)
Guest	Ian Dowman (ID), Chair ISAC
Guest	John Trinder (JT), ISPRS Rep. ICORSE
Guest	Jon Mills (JPM), Chair Fin. Comm.

Minutes:

ISPRS Headquarters	Annette Radtke (AR)
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Minutes

1. Opening

CH opened the meeting on September 18, 2017 at 15:45.

1.1. Approval of Agenda

Item 5.7 Financial Commission Report was added to the agenda which was then approved.

1.2. Approval of Minutes of CM meeting in Nice

The minutes from March 17-19, in Nice were approved.

1.3. Approval of Minutes of Telecon on 23 August 2017

The minutes of the telecon from 23 August, 2017 were approved.

1.4. Review of Council Action Items

The Council action items were updated.

1.5. Council communication and decision making

1.5.1. Presentation on Robert's Rules of Order

Postponed

1.5.2. Requirements for decision making by voting in Council

Postponed

1.5.3. E-mail communication within Council

CH requested that communication within Cnl per email be improved, and that any requests for suggestions, comments etc. be dealt with in a timely manner.

2. Science Issues

2.1. Review Process and Quality Assurance of Scientific Contributions

The Review Process is managed by NP. First results should be communicated to the TCPs by Oct. 31 for inclusion in the Symposia management. Final results of the process was postponed to 31 December 2017.

Action 17/1038: NP to communicate first results of review process to TCPs for inclusion in the Symposia management, by 31 Oct 2017

Action 17/1039: NP to deliver final results on the Review Process, by 31 Dec 2017

3. The XXIV Congress in Nice 2020

3.1. 3.1. Congress contract

The Congress contract was signed by NP, Congress Director, and CH, President.

3.2. Layout of Congress Centre, by 15 September, 2017

NP presented the proposed layout of the Congress Centre. Several comments from Cnl were made and are to be taken into account as much as possible, in particular those on the exhibition area.

Action 17/1040: NP to update the layout of the Congress Centre, by 31 Dec 2017

3.3. First version of the Congress programme content and structure

The proposed programme was presented. Several recommendations were discussed

Action 17/1041: Cnl to give NP feedback on Congress programme content and structure, by 15 Oct 2017

Action 17/1042: NP to update the Congress programme content and structure, by 31 Dec 2017

3.4. ISPRS sponsors I²AC

A short report on first potential Congress sponsor was given by NP.

Action 17/1043: LH to forward NP list of sponsors from Prague Congress, by 30 Sep 2017

3.5. Congress Scientific and Programme Committees

The item was postponed

4. ISPRS Publications

4.1. ISPRS IJGI

4.1.1. Jack Dangermond Award

The following Selection Committee members have accepted their nomination:

Deren Li (Wuhan University)

Jamal Jokar Arsanjani (Aalborg University Copenhagen)

Michael Leitner (Louisiana State University, Baton Rouge)

Frank Holsmuller (ESRI)

An additional nomination is to come from WK.

4.2. Repository for material to be stored together with the proceedings

It was decided to adapt the suggestion from Copernicus to store additional material from proceedings together with the published paper on the Copernicus web site.

Action 17/1044: CH to inform Copernicus on the Cnl decision, by 31 Oct 2017

4.3. Annals and Archives

Copernicus suggested the use of a paper ID instead of page numbers in the future. This will facilitate substituting papers due to detected errors right before publication. CH is to request the number of pages of a paper be added to the citation of each paper.

Action 17/1045: CH is to request Copernicus note the number of pages of a paper for the citation, by 15 Oct 2017.

5. Financial Affairs

5.1. Report from Treasurer

5.1.1. ISPRS tax return, taxes payment in US

postponed

5.1.2. Report Atkinson & Co Ltd.

Postponed

5.2. Criteria for next SI project selection

Postponed

5.3. Scientific Initiative

Comments from TCPs on the SI were discussed for future calls, concerning project selection, notification of authors and the evaluating committee.

The desire for more transparency in the evaluation process was discussed, as well as the desire to provide feedback on the result to authors and TCPs. Fabio Remondino suggested to accept less projects, and thus increase funding for the individual projects. Ahmed Shaker suggested accepting one project per TC, depending on quality, to engage all TCs.

Action 17/1046: SL to prepare suggestions on how to adapt the SI call, by 31 Dec 2017

5.4. ISPRS - TIF financial relation

5.4.1. Second terms of three TIF trustees

Council approved that the below named trustees be appointed for second terms, expiring as follows:

Mario Hernandez: 1 February 2020

Lawrie Jordan: 13 August 2020

Marguerite Madden: 30 June 2020

Action 17/1047: CH to notify Stewart Walker on approval of second term of trustees, by 30 Sept 2017

5.4.2. Issue with TIF Bylaws

Cnl recommended TIF to change the Bylaw IV 'No two officers may be permanent residents of the same nation during any of their term in office', from "may" to "should".

Action 17/1048: CH to communicate recommendation on TIF Bylaw IV to TIF Board, by 30 Sept 2017

5.5. Report on present state of cooperation with UBS

Action 17/1049: SL to arrange to have LH added to all email exchanges between UBS and Dan, by 15 Nov 2017

Action 17/1050: CT to forward Cnl a draft contract between Dan and ISPRS, by 31 Oct 2017

5.6. Travel support available for the TC Symposia

TIF Travel Grant deadlines will be defined by SL and JT, and should be advertised with the respective Symposium announcement on the different web sites (Symposia, ISPRS, TIF).

Action 17/1051: SL to ask Stewart Walker, Marguerite Madden and John Trinder to suggest sum for TIF grants for Symposia, by 30 Sept 2017

Action 17/1052: SL to contact TIF and TCPs on Travel Grant information for early advertisement on Symposia websites, by 15 Nov 2017

5.7. Financial Commission Report

JPM reported on the findings of the Financial Commission.

The Fin Com would like to see a coherent plan plus a four-year budget compiled. The Fin Com also suggested it may be prudent for Council to consider engaging the services of an independent international financial adviser to consider how best to maximise the Society's financial return on its assets.

JPM confirmed the efficiency of transferring from Treasurer to Fin Com chair with the financial background information at hand. He advised to carry out the transfer effective January 1st of the year after the Congress to avoid potential conflicts of interest. He also suggested the outgoing Treasurer handover a rolling four- or five-year budget to the incoming Treasurer to aid in a smooth transition.

Action 17/1053: SL to seek investment advice for discussion at the next CM, and forward this to Cnl, by 31 Dec 2017

Action 17/1054: SL to compile a coherent plan plus a four-year budget for discussion, by 31 Dec 2017

6. Technical Commissions

6.1. 2018 Midterm Symposia

Midterm symposia venues and dates are now final.

2018 Midterm Symposium Dates and Venues			
Comm	Term	Place	Country
I	October 9-12, 2018	Karlsruhe	Germany
II	June 3-7, 2018	Riva del Garda	Italy
III	May 7-10, 2018	Beijing	China
IV	October 1- 5, 2018	Delft	The Netherlands
V	November 27-30, 2018	New Delhi	India

6.2. Contracts of 2018 Symposia

Contracts are to be signed by the OdM as well as the TCP of each Symposium.

Action 17/1055: SL to finalize contracts with TCPs and inform Cnl, by 30 Nov 2017

6.3. TC activities since Prague Congress

48 events have been planned for 2017 to date, including the GSW, plus 3 Summer Schools.

7. Geospatial Week 2017

7.1. Report from organizers

Report will be published in eBulletin No 5/2017

Action 17/1056: LH to add the report from organizers to eBulletin, by 30 Nov 2017

7.2. GSW 2019

Dubai Municipality representative and chair of the GSW2019, Hussein Abdulmuttalib (HA), is to be asked to attend the Istanbul Cnl meeting. Cnl also discussed ways how to best support HA in realising the GSW 2019.

Action 17/1057: CH to invite HA to the next Cnl meeting, by 31 Oct 2017

7.2.1. Technical issues of the bid process

The Guidelines for voting for the GSW are to be revised. TCPs were informed about the revision plan.

Action 17/1058: Cnl to revise the GSW Guidelines, by 31 Dec 2017

8. ISPRS Committees

8.1. Reports ISAC, IPAC, I²AC

8.1.1. ISAC Report

ID reported ISAC presently has a large committee with strong responses and is operating successfully. Cnl agreed that ISAC be more proactive in its advising role on developments which may not have been identified by Council, and that ISAC should meet on convenient occasions for discussion of such issues.

One such issue is a better alignment of GSW organisers and ISPRS.

ISAC feels that capacity building in developing countries through Reg Reps is not running as well as it could. ISPRS could be promoted more to be part of events taking place in these countries.

8.1.2. IPAC Report

Nothing to report

8.1.3. I²AC Report

No report was submitted

8.2. ICORSE

8.2.1. Discussion on future relationship between ISRSSE and ISPRS

JT informed Cnl that the new ICORSE chair will be Guo Huadong, taking over from Lawrence Friedl. Cnl recommended JT to continue to be the ISPRS contact person to ICORSE.

ISPRS has a strong desire to continue the Space Agency Forum at Congresses, and Cnl discussed holding the forums at TC III Symposium, making it a biennial event. Also, should ICORSE like an ISPRS representative to be present at their symposium, representative nominations could be Gunter Schreier and TCP III VP Ahmed Shaker. Finally, ICORSE contacts can also be added to the eBulletin distribution list.

CH thanked JT for his representation of ISPRS in ICORSE since 2011.

Action 17/1059: CH to discuss the possibility with Jiang Jie and Ahmed Shaker to organize Space Agency Forum at the TCIII Symposium and invite ICORSE for participation. Their decision will determine a future step of Cnl, asap

8.3. CIPA

8.3.1. Report from CIPA Conference

SL reported on the Conference. ISPRS is not well-known to participants and more outreach is needed. One suggestion is a separate ISPRS track at the CIPA meetings. Cnl will discuss the issue at the next CM and seek a solution.

8.3.2. CIPA banking

CIPA have asked to have their account/budget under the ISPRS account with UBS.

Action 17/1060: SL to inquire if it is possible to open a new Euro account at UBS and inform Cnl, by 31 Oct 2017

8.4. CIPA status

CIPA has been a committee of ISPRS since the GA in Istanbul in 2004. However, this is not reflected in the ISPRS Bylaws.

Action 17/1061: CH to prepare a change of Statutes and Bylaws to include CIPA as an ISPRS committee to be approved by GA at the 2020 Congress, by 30 June 2019.

9. Student Consortium

9.1. Report from 2nd VP

9.1.1. Guidelines for organizing SS

The changes to the draft guidelines were discussed. An edited version will be discussed in SC and delivered to CT, CH and SK for the future discussion of CH and SK during ACRS. The procedure of processing the application for SSs will be described in these guidelines.

The organisers must be aware that the meetings are basically self-funded. Potential sponsorship from TIF needs to be secured by the organisers. Participation by one SC board member may be funded when necessary and the amount should appear in the SC spending proposal. Funding for lecturers is also possible.

Action 17/1062: CT to receive commented Guidelines for organising SSs from SRR and distribute to CH and SK, by 15 Oct 2017

Action 17/1063: CH to discuss the updated Guidelines with SK during ACRS and inform Cnl, 15 Nov 2017

9.2. Social Media

CT gave an overview of Social Media used by ISPRS. Various ISPRS groups exist at present, incl. various groups within LinkedIn; these should be harmonised. CT recommended using Hootsuite, a platform used to centrally distribute hot topics, preferably 1-3 times weekly, to various media channels such as LinkedIn, Twitter and Facebook. Cnl agreed to this suggestion. Once a moderator has been installed, SG could forward text and pictures to that person.

Action 17/1064: CT to organise set-up of all ISPRS LinkedIn groups to one "society" group, by 31 October 2017

Action 17/1065: CT to propose a moderator, by 31 Dec 2017

10. Society issues

10.1. Awards

10.1.1. Review of Terms of Reference of Wang Zhizhuo Award

Details on changes to the ToR are being discussed with the sponsoring Chinese ODM, CSGPC, to give the award more prestige.

Action 17/1066: CH to change ToRs in cooperation with CSGPs and seek Cnl approval, by 31 Dec 2017

10.1.2. Terms of Reference of Jack Dangermond Award

Terms of reference are at <http://www.isprs.org/society/awards/dangermond.aspx>.

Criteria of selection will be defined by the the award jury.

Action 17/1067: LH to discuss criteria with Editor in Chief of IJGI and seek Cnl approval, by 31 Dec 2017

10.1.3. Terms of Reference of CATCON Award

ToR draft was discussed.

Action 17/1068: Cnl to forward comments on CATCON Award ToR to CH, by 30 Sept 2017

Action 17/1069: CH to discuss revised draft of the CATCON Award ToR with TCP V Senthil Kumar and seek Cnl approval, by 24 Oct 2017

10.2. Strategy for better supporting Developing Countries

Regional Representatives are to be asked to assist Cnl in finding local organisers to host events in developing countries (see also 8.1.1 ISAC report).

Action 17/1070: LH to contact Reg. Rep. to find local organisers to host educational events in the developing countries, and to report back to Cnl, by 31 Dec 2017

Furthermore, it was decided to install an ISPRS Education and Capacity Building Initiative, similar to the ISPRS Scientific Initiative. LH is to reword the corresponding appendix of the Orange Book for a call to be issued by Oct 31, 2017 after discussion with TCP V. A deadline for submissions is to be set.

Action 17/1071: LH is to reword Appendix 9 of the Orange Book for Education and Capacity Building Initiative and forward to Council for approval, by 30 Sept 2017

Action 17/1072: CH to discuss the reworded Appendix 9 of the Orange Book for Education and Capacity Building Initiative with TCP V during ACRS 2017 in Delhi, by 24 Oct 2017.

Action 17/1073: SL to issue the Call for Education and Capacity Building Initiative, by 31 October 2017

10.3. BRSLabs Certificate Courses

10.3.1. BRSLabs Certificates

BRSLabs, a new StM, donated 10 free courses under the ISPRS name, to be awarded at the GSW2017. Local organizers of GSW decided the certificates would be awarded at the closing ceremony. A list of awardees is to be given to LH by GSW organizers in order to receive feedback on the quality of courses.

Action 17/1074: LH to request feedback on the quality of BRSLabs courses from recipients of certificates, 15 Oct 2017

10.3.2. Accreditation of BRSLabs

A reply to the request from BRSLabs for accreditation of their courses will be discussed within Cnl and answered at a later date.

10.4. Developments in South America

SELPER, (RgM), organises a series of conferences in South America. ISPRS signed a MoU with SELPER last year and an action plan was recently suggested by SELPER to deepen the

cooperation. LARS is an international meeting initiated by SAF/Chile, an ISPRS Assoc. Member. The main contact person of LARS, Viviana Barrientos Lardinois, would like the meeting to become an ISPRS regional event and there are thoughts to try to combine both SELPER and LARS.

The next LARS will take place in early April 2018, some Cnl members will attend. CH is asked to prepare talks at that meeting.

Action 17/1075: CH to prepare a meeting between SELPER and LARS organisers during LARS 2018, by 31 Dec 2017

11. Membership

11.1. Change of Regional Members

11.1.1. SPC

RgM SPC, of Fiji, is establishing an organisation, Pacific GIS & Remote Sensing Council, to which they would like to hand over their membership. Petra Helmholz (PH), Curtin University Perth, has agreed to represent ISPRS at the Pacific Islands GIS/RS User Conference 2017 organised by SPC and to then report to Cnl about the changes. Cnl agreed to cover the flight costs of this trip.

Action 17/1076: SG to request PH deliver report from the Pacific Islands GIS/RS User Conference 2017 and from meeting with RgM SPC to Cnl, by 31 Dec 2017.

11.1.2. OACT

Council was informed by Reg. Rep. for Africa that RgM OACT no longer exists.

Action 17/1077: LH to verify the status of OACT and inform Cnl, by 31 Dec 2017

11.2. New StMs

The following member has canceled its membership effective Dec. 31, 2017:

Hansa Luftbild, Germany.

The following new Sustaining Members have been admitted since the last meeting:

Country	Name	Category
UAE	Brilliant Remote Sensing Labs FZ LLE	E
Germany	nFrames GmbH	D
Denmark	Phase One Industrial	C

11.3. Members in arrears

Council discussed members in arrears.

Several StM have failed to pay their annual membership fees for a number of years and have not reacted to subsequent requests. Their membership is therefore canceled effective immediately.

Action 17/1078: SL to ask JPM for information on NASA membership fee transfer method and follow up, by 15 Oct 2017

Action 17/1079: SL to inform CH of MOMRA payment status, by 15 Oct 2017

Action 17/1080: AR to forward letter to NASTEC requesting payment, by 15 Oct 2017

12. Attendance at international events

Council Attendance at international meetings list was updated.

13. Responsibilities for ISPRS outreach publications

13.1. eBulletin

The eBulletin Foreword List 2016-20 was updated.

13.2. GIM

GIM Page responsibility 2016-20 was updated.

13.3. Geoinformatics

Geoinformatics Page responsibility 2016-20 was updated.

14. Contacts with other societies

14.1. IAA, MoU

An MoU with IAA was signed by CH and the IAA president in Paris on March 21, 2017. Following this, ISPRS was also represented at the 1st IAA Small Satellite Meeting for North East Asia in Ulaanbaatar, Mongolia, in August 2017.

14.2. UN OOSA, GP STAR project, UNISpace + 50

Action 17/1081: GS and LH to prepare an ISPRS session at UNISpace+50, by due date

14.3. GWF 2018 Hyderabad

Action 17/1082: CH, NP to attend GWF and report to Cnl, by 15 Feb 2018

14.4. SELPER

see 10.4

14.5. GEO

Action 17/1083: CT to ask a person from ASPRS to attend the 2017 GEO plenary in Washington on 23 – 27 Oct 2017 on behalf of ISPRS, by 30 Sept 2017

14.6. ICSU

LH reported on potential ICSU and ISSU merge during GA assembly meeting in Taiwan in Oct 2017.

14.7. UN-GGIM

LH reported on the Committee of Experts on UN-GGIM meeting held in New York in July/August 2017.

Action 17/1084: CJ to forward details of 2018 UN-GGIM Beijing conference to Cnl, by 31 Oct 2017.

14.8. UN GGIM Academic Network

LH reported on the new activity under UN-GGIM. All academic bodies can become members. More information on this topic can be found at

<http://ggim.un.org/docs/meetings/GGIM6/Academic%20Network%20Latest%20TOR%20document-1%20August%202016.pdf>

14.9. ICSU GeoUnions

LH reported on meeting of GeoUnions in Potsdam on 1 Sept, 2017, held due to the potential ICSU and ISSU merger which will be discussed at the ICSU GA and Joint Meeting in Taiwan in October 2017.

15. Coming meetings

CM – Istanbul, March, 2018 (dates subject to confirmation by Orhan Altan)

JM – New Delhi, TC V Symposium, November 2018

16. Any other business

16.1. GI4DM

OA, as organiser of GI4DM in 2018, has decided to move the meeting to Istanbul and requested support from Cnl which was agreed by Cnl.

16.2. Council Position Competence List

A document listing expectations on OdMs applying for an office of Council is to be drafted.

Action 17/1085: Cnl to comment on first draft of list of competences of Council members, by 15 Nov 2017

17. Closing

CH thanked the local organiser for the warm hospitality and organisation of the meeting. He also thanked all participants for their input at this busy meeting, especially SL who dealt with local organisation for Council.

The meeting closed on 23 Sept 2017 at 4pm.