



*MINUTES OF ISPRS COUNCIL MEETING
15, 18 and 19 January 1996*

Putri Bali Nusa Dua Hotel
Bali, Indonesia

Council:

- S. Murai (Japan) President
- J. Trinder (Australia) Treasurer
- L. Fritz (USA) Secretary General
- K. Kraus (Austria) Congress Director
- K. Torlegård (Sweden) 1st Vice President
- A. Gruen (Switzerland) 2nd Vice President

Contributing Observers:

- P. Waldhaeusl (Austria) Congress Technical Program
- R. Mastra (Indonesia) Indonesian Association of Surveyors

AGENDA

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2. Agenda Modifications & Approval
3. Review of Action Items & Minutes
4. Publications & Communications
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 - b. ISPRS Bulletin
5. Statutes, Bylaws & Guidelines
6. Commission Activities
7. Awards
8. XVIII Congress
 - a. Scientific Program
 - b. General Assemblies/Business Meetings
 - c. Exhibition & Social Program
 - d. Timetable
9. Membership
 - a. Ordinary Members
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10. Interorganizational Relations
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MINUTES

Monday 15 January

Meeting convened at 9 am.

1. Opening Remarks

President Murai opened the meeting and introduced Dr. Riadika Mastra, Head of Remote Sensing & GIS Centre at BAKOSURTANAL and our local host representative of the Indonesian Society of Surveyors. Dr. Mastra expressed the welcome of the Indonesian Society and thanks to the Japan Society of Photogrammetry and Remote Sensing for its financial support for convening this meeting. He outlined the local arrangements and proposed schedule of activities.

2. Agenda Modifications & Approval

It was agreed to add the following items to the agenda:

- 4.c. ISPRS Journal Contract
- 9.d. Associate Membership

3. Review of Action Items & Minutes

L. Fritz reviewed the Checklist of Council Tasks/Actions outstanding and status of each was discussed. Forty four action items have been completed, (five of which were overcome by events,) and twenty three remain open.

The minutes of the 7-10 June 1995 Council Meeting and the 8-9 June Joint Meeting of Council and Technical Commission Presidents at Vienna were approved.

4. Publications & Communications

a. Webmaster & Home Page

The ISPRS Home Page address is (<http://www.p.igp.ethz.ch/isprs/isprs.html>)

A. Gruen reported that there were 5,694 requests (hits) on the ISPRS Home Page in 1995. Council agreed that the Home Page should include pointers to all Working Group Newsletters. Council ratified the contract of Andre Streilein of ETH Zurich to serve as ISPRS Webmaster for a period of four years starting 1 January 1996. The Webmaster needs more addresses of Society members and Home Page content information. It was agreed that the Home Page address of Society Member Organizations are to be published in the Blue Book. Also in the future, Members are to be encouraged to provide links to the Commissions.

It was agreed that the *Guidelines for Hosting a Technical Commission* are to include Web responsibilities under the direction of the Secretary General. In the interim until Commissions take on this responsibility the Webmaster will be assigned to run the Home Page of the Commissions. The Guidelines and content will be drafted by J. Trinder and A. Gruen for Council to append to the E-mail Ad Hoc Committee Report for the Vienna General Assembly.

(Action Item #188 - JT & AG)

b. ISPRS Bulletin

The Bulletin is needed to provide news to individuals, by electronic and hardcopy means. It will require maintenance of a subscriber database and an editor. Possibilities discussed include sending the bulletin to Members for publication in their Journals, and development of E-mail subscriptions. It was agreed that the initial action is to identify a proactive editor. That is, one that will continually seek, receive, edit and publish information from all Society members, officers and working groups. The position should be salaried.

(Action Item #189 - LF)

c. ISPRS Journal Contract

S. Murai reported that he has received two letters from Elsevier regarding contract renewal. It was agreed that the draft of a new agreement should be requested from Elsevier so that Council can complete its review by 31 March 96. President Murai will then have the agreement revised and signed.

(Action Item #190 - SM)

Discussion then moved to the **1995 ISPRS Annual Report** and how many additional copies should be prepared for the Congress. It was decided that 250 extra copies will be made available for Congress distribution to key outsiders e.g. UN, IUSM, exhibitors, etc. as well as for the Open Commission Business Meetings and for incoming officers.

5. Statutes, Bylaws & Guidelines

A. Gruen led the review of the changes and rationale distributed to all Ordinary Members. One consistency change was made to Statute XV.2 and the rationale was improved for Statute V and for Bylaw VIII. (See Enclosure A which is replacement for relevant pages of Proposed 1996 Amendments sent to Ordinary Members with Memo SG-03-1151.)

Some minor changes were made to the *Guidelines for Publication of the International Archives of Photogrammetry and Remote Sensing* and to the *Guidelines for Preparation of Reports on all ISPRS Sponsored Conferences and Meetings*. (See Enclosures B and C respectively.)

More significant revisions, mostly additions, were recommended for updating the *Guidelines for Hosting a Technical Commission* and the *Guidelines for Conducting a Working Group*. Secretary General Fritz will prepare the revisions and circulate them to Council for review before general distribution.

(Action Item #191 - LF)

6. Commission Activities

Council reviewed the Commission VI activities proposed by Dr. Tania Sausen (INPE, Brazil) for an education and training Working Group for the next term. Council agreed that the Bylaws XVIII.2 pertaining to Commission VI require revision, including the title of the Commission. New titles proposed and discussed

include "Education and Professional Matters", "Education and Communication", etc. It was agreed to continue the discussion after the Joint Meeting with the Technical Commission Presidents (TCP's).

Council then reviewed the agenda and topics to be discussed with the TCP's in the Joint Meeting.

7. Awards

It was agreed that there will be 10 Best Papers by Young Authors Awards with each to receive 2,500 Swiss francs. The award funds are available from the 1,000,000 yen donation from the Core Co. of Japan and 7,500 Swiss francs from the Zurich "Pixels to Sequences" Workshop with any needed supplements to come from the ISPRS account. The procedure for evaluation of the Young Author Award candidate papers and selection process was refined. TCP's are to make the initial review to select the most highly ranked papers to forward to President Murai by 29 Feb 96. He will notify Congress Director Kraus and Treasurer Trinder of the winners by 30 Mar 96.

It was agreed to continue the discussion of other awards after the Joint Meeting.

Meeting recessed at 6:10 pm.

Thursday 18 January

Meeting reconvened at 8:30 am.

All six Council Members present.

1. Opening Remarks (continued)

President Murai reviewed the plan of events.

8. XVIII Congress

As most of the Congress program was fully discussed at the 16-17 January Joint Meeting with TCP's, discussion of agenda items 8a.-8c. was deemed unnecessary.

d. Timetable

S. Murai presented a draft agenda for the General Assembly. Discussion included proper placement and apportionment of agenda items to each of the five planned General Assemblies. It was decided that the Financial Commission should assist in preparation of the minutes at the General Assemblies and that Council speech allocations be assigned in Baden.

(Action Item #192 - LF)

7. Awards (continued)

Council reviewed candidate proposals for all awards, and decided who is to make arrangements for each award, and who is to present each award at the Congress. It was decided that the Honorary Member, Brock and Otto von Gruber Awards will be part of the Opening Ceremonies.

(Action Item #193 - KT)

It was agreed that the Gamble, Schwidefsky and Schermerhorn Awards will be presented at the 2nd General Assembly. K. Kraus reported that he expects about 50 recipients of the new Dolezal Award. They will receive their awards and be honored at a special evening reception for the General Assembly at the Vienna University of Technology on Thursday 11 July.
(Action Item #194 - JT)

9. Membership

a. Ordinary Members

Council reviewed proposals and nominations from Ordinary Members for Commissions, Congress and Council for 1996-2000. The formal proposals received to date are:

Proposals for XIX Congress in year 2000

Spain (Madrid) - Ramón Lorenzo Martínez

The Netherlands (Amsterdam) - Prof.dr Klaas J. Beek

Proposals to host Technical Commissions

I - India (Dr. George Joseph)

II - UK (Prof. Ian Dowman)

III - USA (Dr. Toni Schenk)

III -China (Prof. Zhang Zuxun)

IV - Germany (Dr. Dieter Fritsch)

V - Finland (Dr. Henrik Haggren)

V - Japan (Dr. Hirofumi Chikatsu)

VI - Italy (Prof. Luigi Mussio)

VII - Hungary (Dr. Remetey Fullopp)

Nominees for Council positions

President - USA (Lawrence W. Fritz)

Secretary General - Australia (Prof. John C. Trinder)

2nd Vice President - Brazil (Dr. Marcio N. Barbosa)

2nd Vice President - China (Prof. Dr. Li Deren)

Nominees for Financial Commission positions

Chairman - Switzerland (Prof. Dr. Armin Gruen)

Council discussed countries and to which overtures for ISPRS Ordinary Membership should be made. Contact names and addresses were assigned for Council Members to forward to the Secretary General, who in turn is to send letters of invitation to the Vienna Congress.

(Action Item #195 - Council)

A request for a one year transfer of NRSA India Sustaining Member funds to be applied toward an endowment to support a permanent annual ISPRS award at Anna University was considered. The request was denied to avoid setting a preferential financial precedent.

b. Regional Members

It was agreed that a letter of invitation to join ISPRS as a Regional Member should be sent to the Organization of Islamic Capitals and Cities (OICC).

c. Sustaining Members

Saab Survey Systems of Sweden was unanimously approved for ISPRS Sustaining Membership in Category D. Image Interpretation Systems, Inc. and Agusta, SpA were dropped from membership for non payment of subscription fees. As a result, ISPRS Sustaining Membership now stands at 32 organizations with 5 at Category A, 10 at Category B, 8 at Category C and 9 at Category D.

K. Kraus reported that the Sustaining Members meeting will convene Friday morning on 19 July at the Congress.

(Action Item #196 - KK)

d. Associate Membership

In the event of approval of ISPRS Associate Membership by the General Assembly it was decided to present this opportunity, on a contingent basis, for remote sensing organizations which are known not to be represented by the ISPRS Ordinary Member organization of their country. Contact names and addresses were assigned to Council Members to forward to the Secretary General, who in turn is to send letters of invitation to the Vienna Congress.

(Action Item #197 - SM, AG, LF)

10. Interorganizational Relations

a. IUSM

L. Fritz and J. Trinder reviewed the deliberations and activities of the July 1995 Boulder Strategic Workshop. Two task forces were formed. The first task force is to address: a) the role of IUSM Council, b) a vision for the Union statement, and c) to review the name. The second task force is to organize a round table discussion meeting of IUSM Societies and interested Sister Societies. As a result, Congress Director Kraus is providing meeting space in Vienna for the two task forces to meet, in addition to the planned IUSM technical sessions and IUSM Executive Board Meeting. J. Trinder reported that the first task force has not been very active and its draft is overdue. He suggests that it meet in Baltimore in April. He further agreed to clarify our role in geospatial information sciences.

(Action Item #198 - JT)

At 4:30 pm the meeting recessed for a technical seminar to be presented by the Indonesian Society of Surveyors (ISI). The seminar was opened by mutual greetings from Dr. S. Murai and Dr. Paul Suharto, Chairman of BAKOSURTANAL, who thanked ISPRS for coming to Indonesia and gave a status review of Indonesian mapping and

geodesy. Rudolf Matindas, President of ISI and Head of Mapping Center at BAKOSURTANAL, presented an overview of the Indonesian Society. ISI members then gave several technical presentations on digital mapping programs and experiences in photogrammetry, remote sensing and GIS in Indonesia.

Friday 19 January

Meeting convened at 8 am.

b. ICSU

L. Fritz reported on the ICSU materials he has received and the documents he prepared for publication in the *1996 ICSU Yearbook*. ICSU is requesting many inputs from ISPRS and Council discussed the development of a strategy for managing the relationship. K. Torlegård offered to prepare the report on ISPRS activities undertaken during 1995 required for publication in the *Annual Report of ICSU*.

(Action Item #199 - KT)

c. Others (ISO, COPUOS, Others)

ISO - L. Fritz reported that Category A liaison with the ISO/TC 211 on Geographic Information/Geomatics has been officially established and that it is a very active Technical Committee which produces many documents of interest to our membership.

COPUOS - L. Fritz and K. Kraus will represent ISPRS at the February 96 Scientific and Technical Subcommittee Sessions. L. Fritz has been invited to give a special presentation on "Status of New Commercial Remote Sensing Satellites" to the delegates.

UN/ESCAP - S. Murai reported on his activities aimed to establish cheap metadata and browse information with marginal costs for exchange of digital data.

CIPA - Council discussed how to improve the CIPA process and its efficacy for preservation of international heritage. It was agreed that the first step is to request the CIPA action plan from President Badekas.

(Action Item #200 - KK)

IAPR TC-7 - A. Gruen has agreed to represent ISPRS in this International Association for Pattern Recognition Technical Committee on Remote Sensing Applications.

11. Finances

J. Trinder presented his Treasurer's Report (See Enclosure D.) It was decided that a cross check of responses from inactive Ordinary Members in arrears be done by the Secretary General and Treasurer for comparison with countries registered for the Congress. John will then send a letter to the non-

communicative members before recommending their expulsion to the General Assembly.

(Action Item #201 - JT, KK & LF)

The unit of subscription for Ordinary Membership will be recommended after J. Trinder has discussed rates with Financial Chairman K. Atkinson and with the Swiss banker for Society accounts.

(Action Item #202 - JT)

J. Trinder reported that no income has been received from Elsevier for 1995. He further reported that Commission IV has requested financial support for an invited speaker. Council discussed the matter and denied the request to avoid setting a preferential financial precedent.

Council then discussed the draft "Guidelines for Financial Support of New ISPRS Initiatives" prepared by J. Trinder and A. Gruen. The Guidelines outline the limits of activities eligible for support. These include only topics for the common good of all ISPRS Members and not to support research projects. It was agreed that initially proposals will be accepted for consideration by Council only through the TCP's. The draft was approved with further modifications to be prepared.

(Action Item #203 - JT)

Council then continued its discussion on the future of ISPRS Headquarters operations and the fact that the time and tasks are becoming greater than voluntary Secretary General's ordinarily can be expected to undertake. Suggestions for seeking relief without seeking a permanent staffing with its expensive overhead burden were offered without reaching a consensus. Some ideas suggested are: finding willing organizations for housing the headquarters, perhaps on a rotating regional/continental term basis; running ISPRS tutorials for a 15% profit; seeking Sustaining Members willing to provide space and support personnel. It was agreed to continue the discussion and to seek out ideas from the Member organizations.

12. Council Reports

In addition to the reports on the Congress activities at the Joint Meeting and the Treasurer's Report above, reports were presented by President Murai (See Enclosure E.), Secretary General Fritz (See Enclosure F.), First Vice President Torlegård (See Enclosure G.) and Second Vice President Gruen (See Enclosure H.)

13. Other

Council continued the discussion on changes to the Bylaws covering Commission VI title and terms of reference. Council reviewed a draft prepared by S. Murai but after lengthy discussion consensus was not reached. It was decided that comments for Bylaw changes should be circulated and A. Gruen will consolidate them.

(Action Item #204 - AG)

L. Fritz suggested that a special session be offered at the Congress on the current status of international organizations such as OGIS, EUROGI, EarthMap, etc, which are emerging to address dissemination of GIS, including imagery, and standards for geospatial data. S. Murai agreed that in Asia there are similar activities underway. It was agreed to see if space in the technical program can accommodate this type of forum.

It was confirmed that the next Council Meeting will convene 6-8 July 96 in Baden, Austria.

14. Adjournment

President Murai extended his appreciation for the healthy productive work of Council. L. Fritz expressed Council's appreciation to President Murai and to the Japanese Society for its financial support to this meeting.

*Prepared by Lawrence W. Fritz, Secretary General
28 February 1996*

ENCLOSURES

(NOTE: Enclosures A. - H. are referenced in these Council Meeting Minutes, Enclosures I. - L. are referenced in the Joint Meeting Minutes.)

A. 3 updated pages to Proposed 1996 Amendments to Statutes/Bylaws (sent to Ordinary Members with Memo SG-03-1151.)

B. *Guidelines for Publication of the International Archives of Photogrammetry and Remote Sensing* (26 Feb 1996 version)

C. *Guidelines for Preparation of Reports on all ISPRS Sponsored/Supported Conferences and Meetings* (26 Feb 1996 version)

D. Report of the Treasurer, June 1995 - January 1996

E. Report of the President, June 1995 - January 1996

F. Report of the Secretary General, September 1994 - January 1996

G. Report of the First Vice President, January 1996

H. Report of the Second Vice President, July 1994 - January 1996

