

# Minutes of ISPRS Council Meeting in Baltimore USA March 7-9 2009

## Attendees

President	Orhan Altan (OA)
First Vice President	Ian Dowman (ID)
Second Vice President	Ammatzia Peled (AP)
Congress Director	Cliff Ogleby (CO)
Treasurer	Mike Renslow (MR)
In attendance	John Trinder (JT)

## Apology

Secretary General	Chen Jun (CJ)
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## AGENDA

1. Opening
2. Approval of Agenda
3. Review of previous Council Meeting in Zurich
  - 3.1 Approval of minutes
  - 3.2 Matters arising from the minutes not covered in the agenda
  - 3.3 Review of actions decided in Zurich CM
4. Policy Matters
  - 4.1 Finance policy and budget
  - 4.2 Statutes and Bylaws
  - 4.3 Awards
  - 4.4 Reports from Regional representatives
  - 4.5 Other issues
5. Review of Technical Commissions
  - 5.1 Formation of Working Groups, ToRs
  - 5.2 Contracts
  - 5.3 Symposia
  - 5.4 Working Group Meetings
6. Congress
  - 6.1 Congress Plans
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7. ISPRS Membership
  - 7.1 Report on status of Ordinary, Associate, Sustaining and Regional Members
  - 7.2 Status of defaulting Members
  - 7.3 Recruitment and marketing
  - 7.4 Fellows (report from Fellows Committee)
8. ISPRS Publications
  - 8.1 Journal
  - 8.2 ISPRS Bulletin, E-Highlights
  - 8.3 Archives
  - 8.4 Book Series

- 8.5 Home Page
  - 8.6 Orange Book
  - 8.7 Silver Book
  - 8.8 Blue Book, database
  - 8.9 Brochure, Flyer, Poster and Banner
  - 8.10 GIM Page
  - 8.11 ISPRS Video and Prospectus
9. Financial Affairs
- 9.1 Report of Treasurer
  - 9.2 Science initiatives
  - 9.3 Leica Sponsorship
  - 9.4 ESF
  - 9.5 Report of Financial Commission
10. Foundation
11. ISPRS Committees
- 11.1 ISAC
  - 11.2 IPAC
  - 11.3 CIPA
  - 11.4 ICORSE
  - 11.5 Ad Hoc Committee on Standards
  - 11.6 Students
12. Centenary Celebration
- 12.1 Strategic Plan
13. Forthcoming Meetings
- 13.1 CODIST
  - 13.2 Africa GIS
  - 13.3 LARS
14. Relations with International and other Organizations
- 14.1 Joint Board, Ad Hoc Committee on Risk and Disaster
  - 14.2 ICSU
  - 14.3 GEO
  - 14.4 IYPE
  - 14.5 Others
15. Review of Decisions and ACTION 09/s on Council
16. Reports from Council
17. Other Business
18. Next Council Meeting
19. Close

## **Minutes**

### **1. Opening**

OA thanked MR for the excellent organizations for the meeting. He thanked ASPRS for hosting Council including free registration at the ASPRS Annual Conference. It was unfortunate that Chen Jun could not attend because of visa problems. He thanked JT for deputizing and welcomed him to participate in discussions. OA informed the meeting that he had brought some ISPRS documents and a banner for display at ASPRS meeting.

### **2. Approval of Agenda**

The agenda was approved without change.

### **3. Review of previous Council Meeting in Zurich**

#### **3.1 Approval of minutes**

The minutes were approved without change.

#### **a. Matters arising from the minutes not covered in the agenda**

The meeting thanked CJ for sending the books of the proceedings of the Beijing Congress. Given the weight of the books, more discussion is needed on future requirements for hardcopies of the proceedings.

Leaflets for promoting the Beijing Declaration have been prepared; there was discussion on whether to produce a poster, but was decided that a simple poster to draw attention to the leaflet was enough.

#### **b. Review of actions decided in Zurich CM**

### **4. Policy Matters**

#### **4.1 Finance policy and budget**

There were discussions on the financial statement for 2008, budget for 2009-2012 and detailed budget for 2009. MR will revise the budget according to discussions and provide to Council.

Council discussed and approved the Policy and Procedures for Relations with Other Organisations prepared by MR.

#### **4.2 Statutes and Bylaws**

Council decided that there will be no translations of Statutes and Bylaws into German and French.

#### **4.3 Awards**

The Awards Policy, presented by ID was discussed. The Policy and Terms of Reference of the Awards Nomination Committee were approved with some revision. Council members on the Awards Nomination Committee will be SG and 1VP. The approved ToRs will be added to the Silver Book.

#### **4.4 Reports from Regional representatives**

OA reported on his contacts with the African Regional Representative Olajide Kufoniyi who has been very active and will represent ISPRS at CODIST meeting. There has been a

disappointing level of cooperation from Latin America. OA suggested the Regional Members Representatives should attend the next JM in Enschede.

## **5. Review of Technical Commissions**

### **5.1 Formation of Working Groups, ToRs**

The responses from some ISAC members on the Technical Commission ToRs were discussed. Comments included the need for close relations between different commissions.

The file on Commission and WG ToRs which was sent to ISAC was not the most recent document which was available to Council. There were also a number of differences between documents on the web and the document that the ISAC responded to. The following items should be rectified by CJ in collaboration with ID if they have not already been attended to:

- San Paulo should be spelt Sao Paulo in Commission I
- ToRs for Commission II should be changed back to those in Bylaw XIII.
- Add Commission III to last ToR of WG IV/2
- WG II/3 ToR has incorrect spelling
- It was agreed that the glossary of terms published by Paul Newby should be used as the standard for ISPRS; it should also be made available on the ISPRS web site if copyright issues do not restrict its publication.

### **5.2 Contracts**

OA is ready to sign contracts for TCs IV and VII

### **5.3 Symposia**

### **5.4 Working Group Meetings**

The calendar of events was noted.

A new form has been developed by CJ for completion by WG Chairs seeking approval for organising an ISPRS sponsored workshop. Council had the following feedback:

- The responsibilities of the organizer in table are too brief and should be deleted. A link should be placed in the form to the relevant pages in the Orange Book.
- The form should include obtaining the relevant TC President's approval of the event
- A link should be added to the form to the relevant pages in the Orange Book for the Guidelines on the preparation of Archives.
- Add co-sponsor and additional remarks section
- The statement to send 25 copies of the proceedings to be sent to GITC should be deleted since this arrangement needs to be renegotiated with Reed Publications.
- Form once finalized should be put on web site.

In reviewing WG activities, OA said that TCPs should be reminded to organize their own events rather than participate on other events organized by other organizations.

## **6. Congress**

### **6.1 Congress Plans**

CO reported that a PCO, International Convention Management Service (ICMS), has been appointed, after some delay. He has personal contact with ICMS and is confident that the company will do a very good job. He referred to the state-of-the-art conference centre in

Melbourne that would provide high-tech solutions to presentation of the papers and posters, which can be presented electronically.

Scheduling: The conference centre has been reserved from Friday 24 August to Monday 3 September 2012 - 11 days with the opening probably on Friday 24 August. In discussions it was suggested that the congress could be shortened to 9 days with 4 GAs, which is a similar length to Beijing. The opening could be held on Thursday with a break on the Sunday.

The CM and JM in Melbourne will be held in beginning September 2011, but this will be confirmed in Enschede. There were also discussions on the pre-Congress meetings.

## **6.2 Congress Contract**

CO stated that signatures on the contract should involve SSSI and ISPRS. He has signed the contract with ICMS and hence does not need to sign the contract with ISPRS.

Some issues of the contract were discussed, including requirements for hardcopies of proceedings and the possibility of printing on demand.

The contract will be signed later in the year.

## **7. ISPRS Membership**

### **7.1 Report on status of Ordinary, Associate, Sustaining and Regional Members**

CJ's report on membership was noted.

### **7.2 Status of defaulting Members**

The document on members in arrears was prepared by MR. Council decided to expel SeaGate, e-HD, Sensor Systems.

### **7.3 Recruitment and Marketing**

Benefits of Sustaining Membership listed in a recruitment letter were presented by OA. There are 2 different markets for membership, other members versus Sustaining Members. There was discussion on the best way to recruit members. Face-to-face contact is important. A survey of new members could investigate why they joined ISPRS. The survey for the Strategic Plan should also be useful for marketing. Ordinary Members may be contacted to approach potential Sustaining Members in their country.

### **7.4 Fellows (report from Fellows Committee)**

No action has been taken.

## **8. ISPRS Publications**

### **8.1 Journal**

Report noted. The Editor-in-Chief is doing an excellent job. There was discussion on the Impact Factor and how it can be improved.

### **8.2 ISPRS Bulletin, E-Highlights**

### **8.3 Archives**

Report noted on the above items but there was no discussion

### **8.4 Book Series**

Council should receive copies of books.

## **8.5 Home Page**

The excellent work of the Webmaster Markus English was noted.

## **8.6 Orange Book**

## **8.7 Silver Book**

## **8.8 Blue Book, database**

No discussion on the above items.

## **8.9 Brochure, Flyer, Poster and Banner**

## **8.10 GIM Page**

Updated responsibilities are given.

## **8.11 ISPRS Video and Prospectus**

It was agreed that Gerhard Kemper should revise the video for 1 language. Video must be updated every 4 years with details of Congress etc.

**The Prospectus** needs to be revised. Currently the Prospectus is too 'busy'.

## **9. Financial Affairs**

### **9.1 Report of Treasurer**

Report presented, See item 4.1 for further details.

### **9.2 Science initiatives**

Science initiatives were submitted by:

**TC II:** Andy Hudson-Smith and Chris Pettit

**TC IV:** three requests were prioritized by Marguerite Madden as follows:

1. Jianya Gong and Maged Boulos
2. Bo Huang Antonia
3. Brovelli and Songnian Li and Marco Negretti

**TC V:** Derek Lichti

**TC VI:** Gerhard König

**TC VII:** Yun Zhang and Peijun Li

The exact funding will be adjusted to the amounts requested for each project. Projects of Jianya Gong and Maged Boulos, and Hudson-Smith and Chris Pettit, will be supported for one year only. Lichti will receive the 1<sup>st</sup> year's funding, while subsequent funding will depend on a review after the 1<sup>st</sup> year. Lichti should be advised that the framework that his project establishes should be used in future by ISPRS as a model for creating other similar ISPRS bibliographies.

### **9.3 Leica Sponsorship**

OA reported that ISPRS will be treated in a package of Leica support, which will include support for Congress. Future funding for scholarships etc will depend on arrangements with Congress organizers.

### **9.4 ESF**

Correspondence was noted.

### **9.5 Report of Financial Commission**

A draft report from FinCom was considered. FinCom is satisfied with the financial operations of Council.

## **10. Foundation**

The approved funding budget for 2009 has been reduced to €19,000 (USD24, 000) because of the reduced income from investments. This means that the funding of grants to attend Africa GIS will be reduced to €3,000.

Details of Science Initiatives projects will be forwarded to Trustees for approval.

## **11. ISPRS Committees**

### **11.1 ISAC**

The report included in the workbooks is out of date. New ISAC members have been appointed.

### **11.2 IPAC**

A new committee has been appointed with Rainer Sandau as Chair. Rainer will arrange a meeting of the committee in Europe in the next 4 year period, a session during Commission VIII Symposium and another workshop in 2011. It was a very good decision to appoint Rainer as Chair. He has good contacts with other related organizations such as IAF and AAIA.

### **11.3 CIPA**

The report was presented by CO, including details of the CIPA conference. The new president of ICOMOS is Gustavo Arosa. First VP is Chris Buckley (Aust).

### **11.4 ICORSE**

No discussion

### **11.5 Ad Hoc Committee on Standards**

Council agreed to fund Wolfgang Kresse for CHF2, 000 per year for travel to enable him to lead the ISO standardization project on calibration, validation, and certification.

### **11.6 Students Consortium**

Council approved the Statutes of the Student Consortium. The Student's Consortium Publication by Reed Publications presented.

## **12 Centenary Celebration**

OA detailed the plans for the centenary celebrations including: the Press Declaration at OOSA for the launch of the booklet, sponsored by the Joint Board of Geospatial Information Societies (JBGIS), and UN-SPIDER on "Best Practices for Geo-information for Risk and Disaster Management"; a meeting of the JBGIS; the Dreiländer Tagung; Open Business Meeting of Member Representatives with Council, ISAC, IPAC, ICORSE, and the ISPRS Regional Representatives at TU Vienna; events on 4 July; and the proposed GeoUnions meeting on afternoon 5 July. There were discussions and some modifications to the overall program. It was agreed that all activities of ISPRS in 2010, including symposia and web site should publicise the celebration of the 100 years of ISPRS.

## **12.1 Strategic Plan**

Strategic Planning group will meet for 2 days on Friday and Saturday 12 and 13 March 2009 in Baltimore. ID reported on the Strategic Plan including the survey done with the assistance of ASPRS web portal. 60 ISPRS people contacted and about 40 responded. Those from outside the Society did not respond adequately because they claimed that they did not know enough about ISPRS. Documents will be produced after Saturday with the draft plan to be considered by at the CM in Enschede in September 2009.

## **13. Forthcoming Meetings**

### **13.1 CODIST**

CODIST Geo Committee meetings in Addis Ababa overlaps with Stresa Meeting in May. Olajide Kufoniyi (Nigeria) will represent ISPRS. ISPRS material will be sent to him for displaying and presentation.

### **13.2 Africa GIS**

Africa GIS will be held in Kampala Uganda in November. ISPRS will be organizing a GEOSS workshop together with ITC and SPIDER. The US State Dept. could be contacted to obtain support for attendees.

### **13.3 LARS**

The Latin American Remote Sensing conference (LARS) will be held in Chile 22-26 March, 2010 led by Chile Air Force. Manos spoke to people in Cuba and it has been agreed that SELPER will be involved. An MOU has been prepared on the meeting, but not yet signed. It was suggested that ASPRS could be involved. Action on preparations for the meeting must be advanced since it will be held in 1 year.

## **14. Relations with International and other Organizations**

### **14.1 Joint Board, Ad Hoc Committee on Risk and Disaster**

The JBGIS met in Beijing with ID as Chair; the next meeting will be held in Rotterdam in GSDI meeting on 15-19 June 2009 when ID will step down as Chair. IEEE – GRSS are interested in joining.

The Disasters Ad Hoc Committee is chaired by OA. It met last in Zurich, hosted by Armin Gruen. UN-SPIDER plans to prepare a publication on Space Technologies for Disaster Management which will be launched on 2 July 2010 by OOSA in Vienna (see item 12). Abstracts are required by 30 April 09; papers selected by 30 May 09; the deadline for submission by is 30 September 09; papers prepared by 30 March 2010; and printing of 2000 copies before 2 July. Costs for printing will be €7500, design €2500 and editing €5000 - total €15000, ISPRS has committed €100. Companies and foundations will be approached for further funding. ASPRS is interested in involving its members.

ID chairs the Ad Hoc committee on Capacity Building for Africa, which has been involved in coordinating a developing portal for capacity building.

### **14.2 ICSU**

OA and ID attended the ICSU GA in Mozambique. ISPRS is a small cog, but it has good relations with the GeoUnions, especially Radio Sciences (URSI). ISPRS needs to work with ICSU regional offices. Good responses have been received from Asian and Latin American

regional offices. OA and ID wish to involve the Latin American office in the LARS conference. Stan's research grant on health is progressing well.

### **14.3 GEO**

ID says ISPRS input into GEO is reasonable. It includes the workshops (which have resulted in good relations with IEEE-GRSS) and the terrain mapping sub-group Chaired by Peter Muller. ISPRS was not represented at the last GEO meeting and could consider attending the next one in Washington. Stan is still member of User Interface Committee. Martien Molenaar is member of Capacity Building Committee. ID is a member of Science Advisory Committee.

CEOS is a different matter. It is acting as part of GEO advising on space components. ISPRS has not attended recent plenaries, and is not making any input. CEOS has been urging ISPRS to take part.

### **14.4 IYPE**

No discussion.

### **14.5 Others**

IEEE – GRSS and OGC – potential meetings and possible Joint Board participation.

## **15. Review of Decisions and Actions on Council**

### **16. Reports from Council**

ID attended Map World Forum where the ISPRS session was successful. Shailesh Nayak said India would be prepared to be involved in Capacity Building. They also have long term plans for involvement in ISPRS.

AP – reported verbally

### **17. Other Business**

It was suggested that the JM/CM in Orlando in November 2010 should start 1 day later on Thursday 18 November. Otherwise Council will not be able to attend the Symposium.

March 2010 CM will be held in Israel towards end of March and before Easter, with financial assistance from ISPRS. There will also be a workshop on Updating and Disaster Management.

There will be a meeting in Wuhan in October 2009 for 100<sup>th</sup> birthday of Wang and 80<sup>th</sup> birthday of Fritz Ackermann. There will also be a further celebration for Fritz Ackermann on 6 November in Stuttgart.

ISPRS currently has 5 good posters of ISPRS activities that are available for display at exhibitions. OA wants TCPs to develop their own posters. During exhibitions there is usually space available for 7 posters. Adding booklets can provide a comprehensive ISPRS exhibit. UN-OOSA kept ISPRS panels that were displayed at OOSA 50<sup>th</sup> anniversary.

## **18. Next Council Meeting**

Next Council Meeting will be in at the 2<sup>nd</sup> and 3<sup>rd</sup> September 2009 in Enschede, together with the Joint Meeting with Technical Commission Presidents at the 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> of September with a continuation at the 100Years of Photogrammetric Week in Stuttgart. Full details will be provided later.

**19. Close**

The meeting closed at 12.50pm on 9 March 2009. OA once again expressed thanks to ASPRS and MR for the organizations for the meeting.

Prepared by John Trinder  
March 2009