SURVEYING for a Sustainable FUTURE

http://hkisawards.org/
The HKIS Awards endeavors to acknowledge and recognise the outstanding achievements of Hong Kong Surveyors. The Awards serves as a platform to showcase the exceptional work of surveyors in the industry and promote their professional image.

With the theme “Surveying for a Sustainable Future”, the HKIS Awards 2024 aims to recognise the efforts of Hong Kong Surveyors in creating a sustainable future. The Awards celebrate outstanding achievements in development projects that prioritise sustainability and contribute to a greener and more eco-friendly environment, in line with the Sustainable Development Goals set by the United Nations. By highlighting the important role of surveyors in sustainable development, the Awards strives to encourage more sustainable practices in the industry and promote a more sustainable future for Hong Kong.

Application Opens
20 September 2023

Early-bird Application Deadline
12:00 noon, 31 October 2023

Regular Application and Materials Submission Deadline
12:00 noon, 15 December 2023

Award Presentation Ceremony-cum-Dinner
12 July 2024
CHAIRLADY’S MESSAGE

It is with great honour that I witness the launch of the HKIS Awards 2024, a transformation from our Best Development and Conservation Award introduced three years ago when I was the President of the Hong Kong Institute of Surveyors. Leveraging on the success of the former, the inaugural HKIS Awards now include the Environmental, Social and Governance (ESG) elements that are crucial to today’s world. As nature reveals to us the severity of climate change through global boiling and other phenomenon, it is imminent that we engage in sustainable development to ensure a better future for all.

With the theme ‘Surveying for a Sustainable Future’, the HKIS Awards recognise surveyors’ enduring efforts and significant roles in creating a sustainable future for the Earth we call home. Aligning with the Sustainable Development Goals 2015 set by the United Nations, as well as the HKSAR government’s aim to achieve carbon neutrality before 2050, the Awards celebrate outstanding achievements of surveyors in development projects that meet high standards of sustainability and that contribute to green and eco-friendly environment.

I hereby give a big thank you to our jurors, past presidents, and committee members for making the Awards a success. Our past presidents, comprising the First Screening Committee, will conduct first-stage screening to shortlist prospective entries. Our jurors in the Jury Panel will select winning entries from among the finalists. We are thrilled to have respected, high-ranking leaders from the HKSAR government, the industry, the academia, and the technology professions in our midst to be our jurors. Convened by HKIS Past President Sr Lau Chun-kong, our prominent jurors are here to ensure superb level of professionalism and credibility of the Awards.

On top of having the best people, we also need a top-notch mechanism for the Awards to achieve success. The HKIS Awards 2024, with judging criteria formulated by the Organising Committee, have two newly added emphases to enhance sustainable development. The first one is Sustainability Values, Processes, and Impact, which encompasses innovative sustainable practices, energy-saving strategies, government policies and procedures, as well as their environmental, social and economic impact. The other focus is Innovation and Technology, which stresses feasibility, adoption of technologies, cost-effectiveness, comfort and well-being. These two new benchmarks are meant to encourage all companies, listed and non-listed, to make efforts and creatively dedicate resources to ESG reports and improve their Environmental, Social and Governance performance.

As an institute with global relevance, the HKIS has further enriched the Awards to include projects across the globe. While we continue to award projects within HKSAR, this time we have a new award category for projects outside Hong Kong. It is evident that the HKIS Awards 2024 are truly for all members of the Institute, local and non-local. Neither should it be overlooked that this is the first time in the Institute’s history when we have the Awards named after HKIS. As an institute and industry-wide recognition for surveyors, the HKIS Awards aim to recognise surveyors’ exceptional achievements to development projects, achievements that are equally important when compared with those of other building-related professionals.

In line with surveyors’ professional contributions to various phases within project development cycles, the Awards have categories that correspond with the phases. They are: Planning, Pre-construction, Construction, Sales and Leasing, and Post-occupation. Open to all development projects ranging from Residential, Commercial, Government, Institution or Community (GIC) to Industrial projects, the Awards welcome projects related to both new and existing buildings.

Last but not least, let me reiterate the irreplaceable roles of surveyors in sustainable building practices. With the inaugural HKIS Awards, we materialise our vision to provide solutions to the global issue. We encourage and appreciate professional surveyors’ participation in the Awards to raise public awareness of sustainability, promote the profession among members of the public and the younger generation. Together, we will bring the Awards, the surveying industry, and sustainability initiatives to new heights. For the sustainable future of Hong Kong and the world, let us contribute as one profession.

Sr Prof Winnie Shiu
The Chairlady, Organising Committee
JURY PANEL

Convenor

Sr LAU Chun Kong, JP
Past President
The Hong Kong Institute of Surveyors

Jury Panel Members

Sr Prof CHAU Kwong Wing
Chair Professor
Department of Real Estate and Construction, The University of Hong Kong
Past President, The Hong Kong Institute of Surveyors

Dr CHEUNG Tin Cheung, SBS
Chairman
Hong Kong Green Building Council

Ar. Prof Ada FUNG, BBS
President
Hong Kong Alliance of Built Asset & Environment Information Management Associations
Chair
Hong Kong Chapter of buildingSMART International

Prof LING Kar Kan, SBS
Vice Chairman
Hong Kong Housing Society
Director
Jockey Club Design Institute for Social Innovation of The Hong Kong Polytechnic University

Sr LO Pui Yiu, Sapphire
Assistant Director of Lands
Lands Department, HKSAR Government

Dr TANG Shuk Ming, Winnie, MH, JP
Founder and Honorary President
Smart City Consortium
Chair
Hong Kong Chapter of buildingSMART International

Prof YEH Gar On, Anthony
Chair Professor
Department of Urban Planning and Design
The University of Hong Kong

Ms YU Po Mei, Clarice, JP
Director of Buildings
Buildings Department
HKSAR Government

* Listed in alphabetical order by surname
FIRST SCREENING COMMITTEE

Sr KAN Fook Yee, GBS, SBS
HKIS Founding President

Sr LAM Chun, Daniel, SBS, BBS, JP
HKIS Past President, 1986/87

Sr Prof LEUNG Shou Chun
HKIS Past President, 1990/91

Sr WU Moon Hoi, Marco, GBS, SBS
HKIS Past President, 1991/92

Sr CHEUNG Ho Sang, Albert, JP
HKIS Past President, 1992/93

Sr LAU Ping Cheung, GBS, SBS, JP
HKIS Past President, 1996/97

Sr Prof NG Hang Kwong, Francis, BBS, JP
HKIS Past President, 1999/00

Sr Prof WONG Bay
HKIS Past President, 2010/11

Sr KWOK Chi Wo, Simon
HKIS Past President, 2013/14

* Listed in year of presidency

ORGANISING COMMITTEE

Chairlady
Sr Prof Winnie Shiu

Members
Sr Crystal CHAU
Sr Junior HO
Sr Joanmi LI
Sr Victor NG
Sr Tracy WONG
Sr Candy CHEUNG
Sr Pesire LAU
Sr Mandy NG
Sr Lawrence TONG
Sr Eddy CHEUNG
Sr Jonathan LEE
Sr Mickey NG
Sr Cliff TSE
WHO CAN PARTICIPATE IN THE HKIS AWARDS 2024?

The HKIS Awards 2024 is open to all types of development projects, including Residential, Commercial, Government, Institution or Community (GiC), and Industrial projects. Both new and existing projects are welcome. The Awards focuses on the use and application of surveying knowledge and/or professional expertise across the disciplines in the respective phases within the project development cycle, of which brought about economic, environmental and social sustainability. Projects from local areas, the mainland, and overseas are all welcome to participate in the Awards.

AWARDS CATEGORIES

Hong Kong Award

Applied project must be within the Hong Kong Special Administrative Region. Applied project can be in any respective stage within the project development cycle listed below:

PLANNING
- Project Inception & Project Planning
- Land Administration
- Town Planning Approvals, Statutory Approvals and Engagement with Local Public Bodies
- Sustainability Values, Processes, and Impact
- Innovation and Technology

PRE-CONSTRUCTION
- Resources and Financial Arrangement
- Design Development
- Procurement
- Sustainability Values, Processes, and Impact
- Innovation and Technology

CONSTRUCTION
- Value and Cost Management
- Project Management
- Construction Management
- Sustainability Values, Processes, and Impact
- Innovation and Technology

Projects outside Hong Kong Award

Applied project must be outside the Hong Kong Special Administrative Region. Applied project can be in any respective stage within the project development cycle below. All projects, regardless of their stage in the project development cycle, will be judged collectively:

- Planning
- Pre-construction
- Construction
- Sales & Leasing
- Post-occupation

SALES & LEASING
- Marketing Concept Development
- Sales and/or Leasing Strategies
- Marketing Management
- Sustainability Values, Processes, and Impact
- Innovation and Technology

POST-OCCUPATION
- Value Enhancement
- Property/Facility Management
- Sustainability Values, Processes, and Impact
- Innovation and Technology
**JUDGING PROCEDURE**

For award categories of **Planning, Pre-construction, Sales & Leasing and Projects outside Hong Kong**

<table>
<thead>
<tr>
<th>Judging Stage</th>
<th>Procedure</th>
<th>Scoring</th>
<th>Weighting</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Stage 1 – First screening conducted by Past Presidents of the Hong Kong Institute of Surveyors</strong></td>
<td>Written submissions will be reviewed. First screening scores will be collected. The shortlisted projects will be the finalists of the HKIS Awards 2024 and proceed to the next stage.</td>
<td>By First Screening Panel</td>
<td>30%</td>
</tr>
<tr>
<td><strong>Stage 2 – Finalists' Presentation to Jury Panel</strong></td>
<td>The finalists will conduct presentation to the jury panel. Presentation score will be collected immediately.</td>
<td>By Jurors</td>
<td>70%</td>
</tr>
</tbody>
</table>

For award categories of **Construction, Post-Occupation**

<table>
<thead>
<tr>
<th>Judging Stage</th>
<th>Procedure</th>
<th>Scoring</th>
<th>Weighting</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Stage 1 – First screening conducted by Past Presidents of the Hong Kong Institute of Surveyors</strong></td>
<td>Written submissions will be reviewed. First screening scores will be collected. The shortlisted projects will be the finalists of the HKIS Awards 2024 and proceed to the next stage.</td>
<td>By First Screening Panel</td>
<td>30%</td>
</tr>
<tr>
<td><strong>Stage 2 – Site Visit</strong></td>
<td>Jurors will conduct scoring in the site visit for the finalists projects.</td>
<td>By Jurors</td>
<td>30%</td>
</tr>
<tr>
<td><strong>Stage 3 – Finalists' Presentation to Jury Panel</strong></td>
<td>The finalists will conduct presentation to the jury panel. Presentation score will be collected immediately.</td>
<td>By Jurors</td>
<td>40%</td>
</tr>
</tbody>
</table>
JUDGING CRITERIA

The jury panel will consider the following judging criteria for the respective award categories:

(I) Planning (Site visit is not required)

Score distribution – Planning

(A) Project Inception and Project Planning (20%)
(i) Sound project vision
(ii) Comprehensive feasibility studies, valuation and analysis
(iii) Sufficient consideration on social, cultural and/or environmental elements
(iv) Innovative methodology in site creation or site acquisition

(B) Land Administration (20%)
(i) Effective application of land administration knowledge
(ii) Effective skills on land acquisition or site assembly
(iii) Consideration on value management principles
(iv) Balanced input on social, economical, cultural and/or environmental considerations

(C) Town Planning Approvals, Statutory Approvals and Engagement with Local Public Bodies (20%)
(i) Sound demonstration of different strategies in applications, reviews and/or appeals
(ii) Problem solving tactics and skills
(iii) Effectiveness and timeliness in seeking statutory approvals
(iv) Effective engagement with local public bodies

(D) Sustainability Values, Processes, and Impact (20%)
(i) Integration of innovative sustainable practices in surveying process
(ii) Implementation of a sustainability strategy aimed at reducing environmental impact while simultaneously enhancing capacity for effective climate change-related planning and management
(iii) Measures taken to promote social sustainability, such as improving education, raising awareness, and building capacity for climate change mitigation and adaptation, particularly in vulnerable communities
(iv) Implementation of energy-saving strategies and technologies, including but not limited to the utilization of renewable energy sources, to improve energy efficiency
(v) Effective establishment of governance policy and procedure on the operation, aiming for integrity, equality, diversity & inclusion, balancing the interests of stakeholders

(E) Innovation and Technology (20%)
(i) Use of innovative technology for site selection, planning and project feasibility analysis
(ii) Innovative technology for stakeholder engagement, communication, and project scoping
(iii) Incorporation of innovative technology for conceptual design, modelling, and simulation
(iv) Adoption of innovative technology for cost estimation, scheduling, and risk assessment
(II) Pre-construction (Site visit is not required)

Score distribution – Pre-construction

(A) Resources and Financial Arrangement (20%)

(i) Formulation of a comprehensive project team
(ii) Comprehensive assessment of investment risk
(iii) Cost estimation methodologies (modified approach due to the project nature)
(iv) Effective project financial arrangement

(B) Design Development (20%)

(i) Modification of design for a balance between maximisation of development potential and social values
(ii) Effectiveness of design in terms of adaptability, safety and efficiency in functionality and carbon neutrality
(iii) Adoption of sustainable conservation strategies in design
(iv) Consideration of design for maintenance
(v) Adoption of passive design for energy conservation

(C) Procurement (20%)

(i) Procurement and packaging strategy
(ii) Comprehensive consideration on choice of materials, mode of construction, project services and facilities
(iii) Preparation and review of tender documents to mitigate variation

(D) Sustainability Values, Processes, and Impact (20%)

(i) Integration of innovative sustainable practices in surveying process
(ii) Implementation of a sustainability strategy aimed at reducing environmental impact while simultaneously enhancing capacity for effective climate change-related planning and management
(iii) Measures taken to promote social sustainability, such as improving education, raising awareness, and building capacity for climate change mitigation and adaptation, particularly in vulnerable communities
(iv) Implementation of energy-saving strategies and technologies, including but not limited to the utilization of renewable energy sources, to improve energy efficiency
(v) Effective establishment of governance policy and procedure on the operation, aiming for integrity, equality, diversity & inclusion, balancing the interests of stakeholders

(E) Innovation and Technology (20%)

(i) Use of innovative technology for project management, scheduling, and progress tracking
(ii) Innovative technology for quality control and risk management
(iii) Incorporation of innovative technology for site safety, inspections, and simulations
(iv) Adoption of innovative technology for supply chain optimisation and remote site monitoring
(III) **Construction** (Site visit will be conducted)

**Score distribution – Construction**

- **(E) Innovation and Technology (20%)**
  - (i) Use of innovative technology for project management, scheduling, and progress tracking
  - (ii) Innovative technology for quality control, safety, and risk management
  - (iii) Incorporation of innovative technology for site safety, inspections, and simulations
  - (iv) Adoption of innovative technology for supply chain optimisation, remote site monitoring, and inventory management

- **(D) Sustainability Values, Processes, and Impact (20%)**
  - (i) Integration of innovative sustainable practices in surveying process
  - (ii) Implementation of a sustainability strategy aimed at reducing environmental impact while simultaneously enhancing capacity for effective climate change-related planning and management
  - (iii) Measures taken to promote social sustainability, such as improving education, raising awareness, and building capacity for climate change mitigation and adaptation, particularly in vulnerable communities
  - (iv) Implementation of energy-saving strategies and technologies, including but not limited to the utilization of renewable energy sources, to improve energy efficiency
  - (v) Effective establishment of governance policy and procedure on the operation, aiming for integrity, equality, diversity & inclusion, balancing the interests of stakeholders

- **(C) Construction Management (20%)**
  - (i) Comprehensive planning in the Construction Program
  - (ii) Producing accurate geospatial measurements of the construction site, including locations, elevations, and critical data points
  - (iii) Monitoring construction to ensure adherence to standards and prompt issue resolution
  - (iv) Identifying and minimizing safety hazards on the construction site
  - (v) Implementing fair and effective methods for assessing works in progress to ensure accurate and fair evaluation

- **(B) Project Management (20%)**
  - (i) Procurement and packaging strategy
  - (ii) Comprehensive consideration on choice of materials, mode of construction, project services and facilities
  - (iii) Preparation and review of tender documents to mitigate variation orders during construction and contractual terms preparation to attract more competitive bid
  - (iv) Tender assessment method approach strategy
  - (v) Approach in tender evaluation planning including but not limited to application of advanced technology

- **(A) Value and Cost Management (20%)**
  - (i) Application of value management concept with effective cost reduction or other financial benefits
  - (ii) Other means of cost-effective measures in surveying practices
  - (iii) Supply chain optimisation
  - (iv) Waste management strategies

HKIS Awards 2024 – Surveying for a Sustainable Future
(IV) Sales and Leasing
(Site visit is not required)

Score distribution – Sales and Leasing

<table>
<thead>
<tr>
<th>Category</th>
<th>Weightage</th>
</tr>
</thead>
<tbody>
<tr>
<td>(A) Marketing Concept Development</td>
<td>15%</td>
</tr>
<tr>
<td>(B) Sales and/or Leasing Strategies</td>
<td>30%</td>
</tr>
<tr>
<td>(C) Marketing Management</td>
<td>15%</td>
</tr>
<tr>
<td>(D) Sustainability Values, Processes, and Impact</td>
<td>20%</td>
</tr>
<tr>
<td>(E) Innovation and Technology</td>
<td>20%</td>
</tr>
</tbody>
</table>

(A) Marketing Concept Development (15%)

(i) Promote the merits of “Development and Conservation” to society
(ii) Strategic approach to meet Lease against Sale objectives
(iii) Consideration of social benefits against economic benefits

(B) Sales and/or Leasing Strategies (30%)

(i) Formulation of effective sales and/or leasing program
(ii) Engagement of target tenants/users
(iii) Effective negotiation tactics and skills to accomplish leasing objectives
(iv) Effective tactics in obtaining Pre-sale Consent
(v) Innovative strategies in structuring price lists to accomplish sales target within target date

(C) Marketing Management (15%)

(i) Rationale to determine allocation of resources in marketing
(ii) Measures to evaluate effectiveness of marketing costs against sales and/or leasing results
(iii) Measures to evaluate public awareness of the marketing campaign
(iv) Marketing management mechanism

(D) Sustainability Values, Processes, and Impact (20%)

(i) Implementation of innovative sustainable practices in surveying process
(ii) Implementation of a sustainability strategy aimed at reducing environmental impact while simultaneously enhancing capacity for effective climate change-related planning and management
(iii) Measures taken to promote social sustainability, such as improving education, raising awareness, and building capacity for climate change mitigation and adaptation, particularly in vulnerable communities
(iv) Implementation of energy-saving strategies and technologies, including but not limited to the utilization of renewable energy sources, to improve energy efficiency
(v) Effective establishment of governance policy and procedure on the operation, aiming for integrity, equality, diversity & inclusion, balancing the interests of stakeholders

(E) Innovation and Technology (20%)

(i) Innovative technology that increases operational efficiency
(ii) Innovative technology that enhances tour experience, generate leads, and provides market insights
(iii) Adaptability to emerging innovative technology and market changes
(V) Post-Occupation

(Site visit will be conducted)

Score distribution – Post-Occupation

(A) Value Enhancement (25%)
(i) Adoption of cost-effective measures in surveying practice and procurement
(ii) Life cycle costing measures
(iii) Enhancement to property in terms of value, standards, design etc
(iv) Adaptive reuse of existing property to generate new source of revenue

(B) Property/Facility Management (25%)
(i) Resources and waste management
(ii) Environmental policies beyond statutory requirements
(iii) Effective operation, maintenance, resilience planning and adaptability to deal with changing market
(iv) Clients’ satisfaction in terms of quality, efficiency and value for money

(C) Sustainability Values, Processes, and Impact (25%)
(i) Integration of innovative sustainable practices in surveying process
(ii) Implementation of a sustainability strategy aimed at reducing environmental impact while simultaneously enhancing capacity for effective climate change-related planning and management
(iii) Measures taken to promote social sustainability, such as improving education, raising awareness, and building capacity for climate change mitigation and adaptation, particularly in vulnerable communities
(iv) Implementation of energy-saving strategies and technologies, including but not limited to the utilization of renewable energy sources, to improve energy efficiency
(v) Effective establishment of governance policy and procedure on the operation, aiming for integrity, equality, diversity & inclusion, balancing the interests of stakeholders

(D) Innovation and Technology (25%)
(i) Innovative techniques in customer communication and management
(ii) Enhancement on health and safety
(iii) Innovative ideas and technology on operational procedures
(iv) Service quality, business resilience and emergency handling
## Award Type

<table>
<thead>
<tr>
<th>Award Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>HKIS Excellence in Surveying Award</td>
<td>HKIS Excellence in Surveying Award will be presented to the project with outstanding OVERALL quality that is judged to be the BEST among all the Grand Award Winners.</td>
</tr>
<tr>
<td>Grand Awards*</td>
<td>There will be a Grand Award Winner(s) for each award category. This is the highest recognition to projects at the category level.</td>
</tr>
<tr>
<td>Merits*</td>
<td>There will be recognition of merit(s) for each award category.</td>
</tr>
<tr>
<td>Finalists*</td>
<td>There will be recognition of finalist(s) for each award category that has passed the first screening, completed site visit and finished the Finalist Presentation to Jury Panel.</td>
</tr>
<tr>
<td></td>
<td># Site visit judging process is applicable to Hong Kong Construction and Post Occupation Award Categories only.</td>
</tr>
<tr>
<td></td>
<td># Finalist qualification will be usurped if the project team is unable to conduct site visit or present at the Finalist Presentation to Jury Panel.</td>
</tr>
</tbody>
</table>

## Special Award

<table>
<thead>
<tr>
<th>Award Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Innovative Surveying Award</td>
<td>One award will be given out among all finalists to recognise the project’s outstanding quality in innovative surveying technology.</td>
</tr>
</tbody>
</table>

* The HKIS Awards 2024 Organising Committee reserves the right not to bestow an award if the Jury Panel deems that no application is worth receiving that particular award. The decision of the Jury Panel shall be final.
Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 September 2023</td>
<td>Award Briefing Session</td>
</tr>
<tr>
<td></td>
<td>Application opens</td>
</tr>
<tr>
<td>31 October 2023</td>
<td>Early-bird Application Deadline</td>
</tr>
<tr>
<td></td>
<td>Application closes at 12:00 noon</td>
</tr>
<tr>
<td>15 December 2023</td>
<td>Regular Application Deadline</td>
</tr>
<tr>
<td></td>
<td>Application closes at 12:00 noon</td>
</tr>
<tr>
<td>15 December 2023</td>
<td>Materials Submission Deadline</td>
</tr>
<tr>
<td></td>
<td>Submission closes at 12:00 noon</td>
</tr>
<tr>
<td>December 2023 – January 2024</td>
<td>Stage 1: First Screening</td>
</tr>
<tr>
<td>2 February 2024</td>
<td>Finalists Announcement</td>
</tr>
<tr>
<td>24 – 25 February 2024</td>
<td>Stage 2: Site Visit</td>
</tr>
<tr>
<td>(Tentative)</td>
<td>(Applicable to Hong Kong Construction and Post Occupation Award Categories only)</td>
</tr>
<tr>
<td>29 – 30 March 2024</td>
<td>Stage 3: Finalists Presentation to Jury Panel</td>
</tr>
<tr>
<td>(Tentative)</td>
<td></td>
</tr>
<tr>
<td>12 July 2024</td>
<td>Award Presentation Ceremony-cum-Dinner</td>
</tr>
<tr>
<td></td>
<td>Winners will be unveiled at the award presentation ceremony</td>
</tr>
</tbody>
</table>

Eligibility

1. Applied projects must be within the Hong Kong SAR for the Hong Kong Award Categories: Planning, Pre-Construction, Construction, Sales & leasing and Post-occupation.
2. Applied projects must be outside Hong Kong SAR for the Projects outside Hong Kong Award Category.
3. Eligible projects should possess either Occupation Permits (OP or Phased OP), Acknowledgement letters on Form BA14 or Confirmation letters of Substantial Completion between 1 January 2019 and 15 December 2023 (both dates inclusive) as stated in the submission requirements.
4. A partially completed project will not be accepted unless phasing of the project is rendered as a completed portion of a distinct project with possession of Occupation Permits (OP or Phased OP), Acknowledgement letters on Form BA14 or Confirmation letter of Substantial Completion.
5. The application fee of HKD6,800 (Early Bird rate) or HKD8,000 (Standard rate) will be collected for each submission and is non-refundable. Submission will only be considered valid upon confirmation of payment.
6. The project team can use one Hong Kong project to apply for multiple categories by making separate application submissions to the five Hong Kong Award Categories, subject to final approval by the HKIS Awards 2024 Organising Committee.
7. Applicants who have submitted entries in the HKIS Best Development and Conservation Award 2021 cannot apply for the same award category using the same entry for the HKIS Awards 2024.
8. Applicants are required to designate a surveyor who is a corporate member of the Hong Kong Institute of Surveyors (HKIS) and involved in the project to submit the application.
9. The HKIS Awards 2024 Organising Committee reserves the ultimate right to make final and binding decisions on the eligibility of all applications.
10. The HKIS Awards 2024 Organising Committee reserves the right to not bestow an award if the Jury Panel deems that no application is worth receiving an award.
11. Project teams are required to conduct a finalist presentation to the HKIS Awards 2024 Jury Panel once they are shortlisted by the Organising Committee. Finalist qualification will be usurped if the project team is unable to present at the finalist presentation to the Jury Panel.
12. The decision of the Jury Panel shall be final for the award assignments.
Application Fee and Deadline

<table>
<thead>
<tr>
<th>Application Fee</th>
<th>Early-bird Application Deadline</th>
<th>HKD6,800 for application in one category</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>On or before 12:00 noon, 31 October 2023</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Regular Application Deadline</td>
<td>HKD8,000 for application in one category</td>
</tr>
<tr>
<td></td>
<td>On or before 12:00 noon, 15 December 2023</td>
<td></td>
</tr>
</tbody>
</table>

- The application fee is non-refundable once submitted.
- The submitted application fee of any ineligible project or project will not be refunded.
- Late submissions will NOT be considered.
- The application fee should be paid by cheque, made payable to Surveyors Services Limited, and mailed to the HKIS Awards 2024 Secretariat Office, located at 4/F Lee Garden 3, Causeway Bay, HK.

Application Documents and Materials Required

All applications must be submitted online, and MUST contain:

- Completed online application form.
- A copy of Occupation Permits (OP or Phased OP), Acknowledgement letters on Form BA14 or Confirmation letter of Substantial Completion of applied project.
- Application document must be within a maximum of 20 pages of content materials in A3 size for each applied project, with no more than 8,000 words (in English) to illustrate the merits under the judging criteria.
- A minimum of 6 electronic image files showing the entry project. (Format: “.jpg”, image resolution no less than 350 dpi)
- Company Logo of all project team members. (Format: “.ai” and “.jpg”, image resolution no less than 350 dpi)

Materials Required from Finalists:

- A 25-second video will be collected from the applicant who entered the finalist round. The video introduces the project, and will be played at the Award Presentation Ceremony. Submission deadline will be early June 2024.

Application Website

http://hkisawards.org

Enquiry

HKIS Awards 2024 Secretariat Office
Ms Edith Yeung/Ms Ann Li
Tel: (+852) 6239 5652/ (+852) 5623 1965
Email: hkisawards@creativegp.com
Established in 1984, The Hong Kong Institute of Surveyors (HKIS) is the only surveying professional body incorporated by ordinance in Hong Kong. As of 8 August 2023, the number of members reached 10,722, of which 7,683 were corporate members, 55 were associate members and 2,984 were probationers and students.

HKIS work includes setting standards for professional services and performance, establishing codes of ethics, determining requirements for admission as professional surveyors, and encouraging members to upgrade skills through continuing professional development.

The Institute has an important consultative role in government policy making and on issues affecting the profession. We have advised the government on issues such as building safety and unauthorized building works, problems of property management, town planning and development strategies, construction quality, construction costs and housing problems. We have also issued guidance notes on floor area measurement, real estates valuation and land boundary survey, etc.

We have an established presence in the international arenas, have overseas connections, and have entered into reciprocal agreements with professional surveying and valuation institutes in Australia, Canada, Japan, New Zealand, Singapore, the United Kingdom, and Mainland China recognizing the counterpart’s member’s qualifications. In addition, HKIS is a member of various leading international surveying organisations.

For more details, please visit HKIS website:

http://www.hkis.org.hk